

# TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

Clerk. Mrs S.J. Moth

Lincoln House,  
Treven,  
Tintagel,  
Cornwall.  
PL34 0DT

Phone: 01840 770022

E-mail : [tintagelpc@btinternet.com](mailto:tintagelpc@btinternet.com)

7<sup>th</sup> May 2013

Dear Councillor,

***You are hereby summonsed to attend the Annual Meeting of Tintagel Parish Council to be held at the Social Hall, Tintagel on Monday 13<sup>th</sup> May 2013 at 7.00 p.m.***

## **Declarations of Interest**

Invitation to members of the public to speak prior to meeting regarding items on the Agenda (10 minutes allowed for this item)

## **AGENDA**

Apologies

### **ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

**To confirm receipt of Declarations of Acceptance of Office from all councillors**

#### **Election of:**

Playing Fields Representative

Christmas Lighting Committee Representative

To consider the following items:-

- Nomination and election of a Staffing Committee (Draft copy of Terms of Reference circulated to members with Agenda)
- the adoption of a Disciplinary Procedure (Draft copy circulated to members with Agenda)
- the adoption of a Grievance Procedure (Draft copy circulated to members with Agenda)

- the adoption of a Model Publication Scheme (Draft copy circulated to members with Agenda)
- the acceptance of the recommended amendments to Standing Orders received from Cornwall Association of Local Councils
- the acceptance of Calendar of Meetings for 2013/14
- the acceptance of List of Parish Councillors with any additions to include telephone numbers and email addresses

## **Declarations of Interest**

Minutes of the previous meeting 3<sup>rd</sup> April 2013 and Matters Arising

## **REPORTS**

### **Police**

CCC C/Cllr. Brown

**Christmas Lighting Committee** Cllr. Smith

## **PLANNING APPLICATIONS**

PA13/02765	Mr. Roy Richards, Pencarn, Trewarmett, Tintagel Construction of conservatory
PA13/02476	Mr. Alan Chamberlain, Westcote House, Bossiney Road, Bossiney, Tintagel Removal of collapsing wall and pedestrian gateway to create vehicular entrance/exit
PA13/03253	Mr. S. Evans, 7 Atlantic Way, Tintagel Replace front extension and extend, re-clad external elevations, extensive internal alterations

*Also to consider any other applications received since the Agenda was published.*

## **AGENDA ITEMS**

### Public Convenience Review

- Update on cleaning of Visitor Centre public conveniences
- Update on purchase and refurbishment of public conveniences at Bossiney
- To consider agreement of Tenancy at Will with Cornwall Council to re-open conveniences at Bossiney

### Tintagel Visitor Centre

- To consider the continuation of the hot water supply to public conveniences
- To consider prices for the collection of paper waste from public conveniences
- To advise of contract with Initial Waste for disposal of female hygiene waste
- To review the keyholder list

To consider quotations for a new parish noticeboard adjacent to the Medical Centre

To consider report of problem with litter on highways verges

To consider the Co-option of Parish Councillors (2 vacancies)

## **CORRESPONDENCE**

Cornwall Council

- Letter regarding Bossiney Mast Action Group
- Local Maintenance Partnership 2013/2014 – Eligible funding – Offer of grant

## **ACCOUNTS PAYABLE**

## **DATE AND TIME OF NEXT MEETING AND DATE FOR ANNUAL PUBLIC PARISH MEETING**

S.J. Moth  
Clerk

Agenda 1353

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