

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

Clerk. Mrs S.J. Moth

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**Lincoln House,
Treven,
Tintagel,
Cornwall.
PL340DT**

28th August 2014

Dear Councillor,

You are hereby summonsed to attend a Meeting of the Tintagel Parish Council to be held at the Social Hall, Tintagel on Wednesday 3rd September 2014 at 6.50 p.m.

Apologies

Declarations of Interest

To consider Co-option of a Parish Councillor

Invitation to members of the public to speak prior to meeting regarding items on the Agenda (10 minutes allowed for this item)

To consider and approve the Minutes of the meeting held on the 27th August 2014 and Matters Arising

REPORTS

CCC C/Cllr. Brown

Christmas Lighting Committee Cllr. Wickett

Minutes & Agenda Training and Minute Taking Training Days Clerk

Police Report July reports (copy already circulated to members July/August 2014)

PLANNING APPLICATIONS

PA14/06996 Mr. W.G. Owen, 1 Merton Cottages, Tregatta, Tintagel - Replace prefabricated garage with a block built outbuilding to incorporate a toilet, shower, storage area and summer room

Email from V. Regan, Cornwall Council – Update on proposed development at Mandalay Farm

Also to consider any other applications received since the Agenda was published.

AGENDA ITEMS

Neighbourhood Development Plan – to consider the future of the Neighbourhood Development Plan Project and associated administration and funding

Tintagel Parish Council Website - to discuss amendments required to Complaints information page

Tintagel Visitor Centre: Advertising 2015 – to update on progress

Trevena Square - to consider any work required to the seat lighting and trees

Tintagel Parish Council – Clerk to report on rates of interest on bank accounts as requested by Cllr. Goward

Came and Company – quotations for increased insurance premiums for recent property valuations

- To consider a report from Cllr. Hodge regarding property valuations for insurance purposes (copy circulated to members with Agenda)
- To consider the response from Came and Company re: property valuations
- Consideration of amendments to the Parish Council Asset Register

Prince of Wales Engine House – To discuss proposed sale/auction by the Duchy of Cornwall

CORRESPONDENCE

Letter from Mrs. D. Thomas re: refuse collection, Bossiney Road,

Email from No Bounds Aerial Film & Photography – to consider request to film in local area

Cornwall Council

- Leisure Options Consultation (circulated 6.8.14)
- Planning Conferences for Local Councils (circulated 7.8.14)

Email from David Flower re: future Retention of Age Concern information/documents

Cornwall Land Community Trust – Construction of 4 affordable homes, Treligga Downs Road, Delabole

FOR INFORMATION

Cornwall Council – Assessment – Decision Notice re: Complaint against a parish councillor

Cornwall Association of Local Councils

- LAIS Briefing – Deregulation Bill (circulated 22.7.14)
- Openness and Transparency Regulations with additional information received from CALC 28.8.14

Grant Thornton – Confirmation of completion of Audit for the year ended 31st March 2014

Cornwall Council

- Get involved in Cornwall Council's budget discussions 2014 event
- Cornwall Community Flood Forum AGM and Conference

ACCOUNTS PAYABLE

DATE AND TIME OF NEXT MEETING

TO CONSIDER THE FOLLOWING RESOLUTION:-

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item:-

Tintagel Christmas Lights – consideration of quotations for testing, erection and taking down of lights

STAFFING MATTERS

- To consider and approve the amendments to the following documents carried out by the Working Group, as agreed at the meeting held on the 27.8.14
 1. Job Description for Clerk
 2. Job Description for Responsible Finance Officer
 3. Person Specification
 4. Annual Staff Appraisal
- To consider and approve the draft advertisement for the position of Clerk to be prepared by the Working Group, as agreed at the meeting held on the 27.8.14
- To consider and approve the draft letter prepared by the Working Group to be sent to all TVC Volunteers regarding a future possible paid position at the Centre, as agreed at the meeting held on the 27.8.14