

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

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Lincoln House,
Treven,
Tintagel,
Cornwall.
PL340DT

3rd April 2014

Minutes of the Meeting of Tintagel Parish Council **held on Wednesday 2ND April 2014**

Present: Cllrs. Wickett, Flower, Roberts, Hockerday, Spurdens, Dyer, Dorman & Lewis
Apologies: Cllrs Hodge, Brooks & Goward

No members of the public were present

Declarations of Interest

PA14/01869 – Cllr. Roberts, applicant is fellow Rotarian

PA14/1920 – Cllr. Dorman, applicant is a family friend

PA14/1407 – Cllr. Wickett, applicant is a relative

Tintagel Parochial Church Council – Cllr. Wickett – sits on Trewarmett Methodist Cemetery Committee.

Invitation to members of the public to speak prior to meeting regarding items on the Agenda (10 minutes allowed for this item)

No members of the public were present.

AGENDA

Minutes of the previous meeting 5th March 2014 and Matters Arising

Page 1429 – The Clerk advised that she had met with Ffion Stanton of CRCC who had given some useful advice. Clerk has further enquiries to make regarding a suitable status for the Visitor Centre. Cllr. Lewis will try and get some advice as she has sat on a Charity board before.

It was proposed by Cllr. Spurdens, seconded by Cllr. Hockerday and RESOLVED that the Minutes be signed as a true record of the meeting. All in favour.

REPORTS

CCC C/Cllr. Brown reported that the seats at the bottom of Back Lane were damaged. Clerk advised that the handyman had mentioned this to her. Cllr. Wickett will go and check and see what needs to be done. Community Chest funding will be available later in the year. Parish Council to consider suitable projects.

PLANNING APPLICATIONS

Cllr. Dorman had already declared an interest on the following application and took no part in the discussion or vote.

PA14/01920 Mr. & Mrs. R. and D. Squires, Peregrin Cottage, Bossiney, Tintagel
Rear extension with dormer extension above and a balcony

It was proposed by Cllr. Hockerday, seconded by Cllr. Roberts and RESOLVED that no objection be made to this application. All in favour.

Cllr. Roberts had already declared an interest on the following application and took no part in the discussion or vote.

PA14/01869 Mr. R. Hart, Trelake Cottage, Trelake Lane, Treknow, Tintagel
Demolish existing garage and construction of new detached dwelling and reform parking for existing dwelling

It was proposed by Cllr. Spurdens, seconded by Cllr. Dorman and RESOLVED that an objection be made to this application on the grounds that it was considered to be an overdevelopment of the site and out of keeping with the nearby properties. All in favour.

PA14/02337 Mr. William Roberts, Downinney, Treven, Tintagel PL34 0DT
Attach vertical hanging, natural slate cladding to exposed north-west facing gable elevation and existing porch

It was proposed by Cllr. Dyer, seconded by Cllr. Dorman and RESOLVED that no objection be made to this application. All in favour.

PA14/02326 Mr. Peter Stocker, St. Madryn, Castle View ,Tintagel
Proposed extension to shed and new garage to existing dwelling

It was proposed by Cllr. Spurdens, seconded by Cllr. Hockerday and RESOLVED that no objection be made to this application. All in favour.

Also to consider any other applications received since the Agenda was published.

Cllr. Wickett had already declared an interest on the following application and took no part in the discussion or vote.

PA14/01407 Mr. J. Sandercock, Surfers, Atlantic Road, Tintagel
Demolition of existing 2 storey building comprising 70m2 retail unit at ground floor and flat above. Subsequent construction of new retail unit (90m2) and 2 apartment units above

It was proposed by Cllr. Hockerday, seconded by Cllr. Roberts and RESOLVED that no objection be made to this application. All in favour.

Construction of conservatory at the rear of the property

It was proposed by Cllr. Spurdens, seconded by Cllr. Dorman and RESOLVED that no objection be made to this application. All in favour.

AGENDA ITEMS**Neighbourhood Development Plan**

- **Update on meeting with Cornwall Council and interested volunteers held prior to this meeting**

It was agreed that there appeared to be a genuine interest from those who had attended the meeting prior to this meeting. It was proposed by Cllr. Hockerday, seconded by Cllr. Dyer and RESOLVED that the Parish Council proceed in principle with a Neighbourhood Development Plan and arrange for a Steering Group to be formed, and that the offer from Richard Martin to lead the project be accepted. All in favour. Clerk to arrange a meeting for the week after Easter with Sarah Arden and all of those who had attended the meeting tonight, and those who she would email who had also shown an interest in helping. The intention is to form the Steering Group at this meeting and take the Project forward. The meeting would be held at the Visitor Centre due to unavailability of the Social Hall and the Clerk would obtain some clipboards for use due to lack of table space. It was agreed that some parish councillors must be part of the Steering Group but that all parish councillors should be involved as regularly as possible.

The Clerk also mentioned that the parish photocopier was on its last legs; this had been discussed previously and it had been agreed to leave this until a decision had been reached regarding the NDP. Cllr. Hockerday would investigate prices and suitable machines and a decision would be made at the May meeting as to which to purchase. It was agreed that this was a suitable item to apply for a grant from the Community Chest and the Clerk would arrange to obtain the necessary application form.

Tintagel Visitor Centre Public Conveniences

- **To consider quotations for Sensor operated lighting** – Cllr. Spurdens had only been able to obtain one quote for this work. It was proposed by Cllr. Dyer, seconded by Cllr. Dorman and RESOLVED that the quotation from I. Jones in the sum of £78.08 + VAT be accepted. All in favour.
- **To consider report and quotation from Ecosave for water saving equipment** – The Clerk outlined the details of the quotation. It was proposed by Cllr. Flower, seconded by Cllr. Spurdens and RESOLVED that the quotation from Ecosave be accepted. All in favour. Clerk to liaise as to suitable time for the work to be carried out and also to enquire about length of time the work would take.

Tintagel Visitor Centre

- **feeding of cats/small animals in the vicinity of the Centre** – the Clerk advised that there had been a problem again with the feeding of animals. A letter had been sent to the person concerned. Clerk to contact Environmental Health at Cornwall Council if problem persists.
- **update/feature by Cornwall Council on progress with the Centre** – the visit by Jeremy Rowe, Cornwall Council this afternoon had been successful.

- **Future volunteer/councillor cover and future cover and management by the Clerk – Cllr.**
Wickett advised that he and the Clerk had held a discussion about her future role at the Centre with the increasing pressure of parish work. A lengthy discussion took place about ongoing cover for the Centre. Due to illness, necessary absence and holiday absence, there is a shortage of volunteers particularly for afternoon sessions. Councillors offered to cover some of the sessions over the next 7 – 10 days, thank you to everyone, and Clerk to contact volunteers to ask for extra help. It was felt that many local people are not aware of the need for volunteers at the Centre and with this in mind the Clerk would produce an A4 flyer asking for more volunteers and it was agreed to hold an open morning with coffee etc. on Tuesday 22nd April. This situation needs to be resolved as without sufficient volunteers the Visitor Centre cannot operate. More support is needed.

Councillor Roberts felt that 1) it was time to consider the appointment of part-time manager and 2) that more financial support was needed from the businesses who benefit from the centre. It was agreed that point 1 should be given further consideration at the May meeting. Regarding point 2, support is felt to be good from those businesses who support the guide and through advertising opportunities.

- **Advertising 2015** – to be considered at the May meeting.

Cllr Flower left the meeting

To consider quotations for filling of hanging baskets -

The clerk advised that three quotations had been received. It was proposed by Cllr. Dyer, seconded by Cllr. Dorman and RESOLVED that the quotation from Homeleigh Garden Centre be accepted. All in favour. Clerk to organise collection of baskets.

To consider quotations to carry out property valuations for insurance purposes

The Clerk advised that two quotations had been received. Two companies who had been approached had not been interested in giving a price.

It was proposed by Cllr. Dyer, seconded by Cllr. Dorman and RESOLVED that the quotation from Cunningham Lindsey be accepted. All in favour.

To consider Parish Insurance Renewal Invitation from Came and Company

It was proposed by Cllr. Hockerday, seconded by Cllr. Dyer and RESOLVED that the one year quotation from Came and Company be accepted. Slight amendment may be needed to the price due to the property valuations to be carried out. All in favour.

Tintagel Social Hall – Annual Accounts

Cllr. Spurdens outlined the recent audited accounts for the Social Hall.

To consider Clerk's attendance at Volunteer Cornwall – Level 3 Award in Principles and Practice of Risk Assessment

Agreed that the Clerk would attend.

To consider a suggestion from a local resident to mark 35 years since jet crash in Tintagel in July 1979

It was agreed that the Parish Council did not have the resources to hold an event.

CORRESPONDENCE

Tintagel Carnival Limited – Request for donation

It was proposed by Cllr. Dyer, seconded by Cllr. Spurdens and RESOLVED that a donation of £300 be made. All in favour.

Cllr. Wickett had already declared an interest on the following item and took no part in the discussion or vote.

Tintagel Parish Church – Request for grass cutting grant

It was proposed by Cllr. Spurdens, seconded by Cllr. Dorman and RESOLVED that a donation of £2050 be made. All in favour.

Cornwall Council:

- **Cornwall Local Plan – Strategic Policies – Proposed Submission Document March 2014 (copy of letter circulated to members with Agenda)** - noted.
- **Information Bulletin: Kresen Kernow : A new home for the stories of Cornwall (emailed to all 26.3.14)** – noted.

FURTHER REPORTS

Feedback on meeting with Bert Biscoe, Cabinet Member re: Highway verges & grass cutting 6.3.14
Noted.

Cornwall AONB Forum – Feedback from the Clerk & Cllrs. Dyer & Goward on meeting on 22.3.14 (copies of notes attached, other documentation will be available at meeting) - Noted.

Camelford Community Network Meeting, 11.3.14 – Feedback from Cllr. Roberts (copies emailed to members 24.3.14) - Noted.

Christmas Lighting Committee - no report.

FOR INFORMATION

Cornwall Council – Notification of Road Closure – Trenale Lane to Tregeath Lane – 22.4.14 – 9.5.14.
Noted.

ACCOUNTS PAYABLE

Cllr. Hockerday noted that VAT was not shown on the invoice from Seadog IT. Clerk to check this.

It was proposed by Cllr. Dyer, seconded by Cllr. Dorman and RESOLVED that the cheques be signed. All in favour.

2.4.14	2030 Rainbow Bags	Bags TVC	£34.00	£6.80	£40.80
2.4.14	2031 Cornishflag	Cornwall Teddies TVC	£420.00		£420.00
2.4.14	2032 Really Good Books	Books TVC	£41.93		£41.93
2.4.14	2033 British Gas	Electricity Bossiney PCs	£39.40		£39.40
2.4.14	2034 Coastal Publishing	Books TVC	£17.33		£17.33
2.4.14	2035 Roughtor Press	Books TVC	£54.24		£54.24
2.4.14	2036 Kernowmania	Stickers TVC	£34.65		£34.65
2.4.14	2037 SW Coast Path Assoc.	Teatowels TVC	£70.18		£70.18
2.4.14	2038 Kingfisher Print	Tintagel Book TVC	£2,698.00		£2,698.00
2.4.14	2039 Yellow Publications	Maps TVC	£186.21		£186.21
2.4.14	2040 Sita	Refuse collection TVC	£21.75	£4.35	£26.10
2.4.14	2041 Camelford Town Band	Attendance at Christms lights	£150.00		£150.00
2.4.14	2042 Seadog IT	Monthly hosting fee x 2	£31.90		£31.90
2.4.14	2043 Viking Direct	Paper	£14.95	£2.99	£17.94
2.4.14	2044 A. Pearce	Parish236.25 LMP 90.00	£326.25		£326.25
2.4.14	2045 CALC	Membership	£397.93	£47.40	£445.33
2.4.14	2046 J. Salmon Ltd	Cornwall books TVC	£83.50		£83.50
2.4.14	2047 S.J. Moth	Salary and expenses	£869.20		£869.20
2.4.14	2048 HMRC	PAYE	£290.30		£290.30
			£ 5,781.72	£ 61.54	£ 5,843.26

DATE AND TIME OF NEXT MEETING, DATE OF AGM AND ANNUAL PUBLIC PARISH MEETING

It was agreed that the Annual Public Parish Meeting would be held at 6.30 p.m. on Wednesday 7th May 2014 at Tintagel Social Hall prior to the next meeting of the Parish Council (the AGM) to be held at 7.00 p.m.

There being no further business, the Chairman closed the meeting at 9.35 p.m.

Chairman

Minutes 0244

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