

TINTAGEL PARISH COUNCIL



‘Tintagel’s Great Seal’

Clerk: Carolyn Y. May

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Tintagel Visitor Centre

Bossiney Road

Tintagel

Cornwall

PL34 0AJ

06/09/2017

Dear Councillor

You are summoned to attend a Meeting of Tintagel Parish Council to be held on Wednesday 13th September 2017 ,at the Tintagel Social Hall, Bossiney Road, Tintagel. Commencing at 7.00 p.m.

Carolyn Y. May

Parish Clerk

Attendees please note:

This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, individual Councillors or members of the public.

Please be aware that, whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Apologies

Declarations of Interest

Invitation to members of the public to speak prior to meeting, (10 minutes allowed for this item. Speakers may only refer to items listed on the Agenda).

AGENDA

1. **Reports** – CC Councillor Barry Jordan
2. To Approve the Minutes of the previous meeting on the 18th August 2017 and matters arising (Appendix A).
3. Matters residual from the Parish Council Meeting of the 18th August 2017;
 - 3.1 The purchase of a photocopier for the use of TVC and PC to produce leaflets and maybe News Letter – Cllr. Dyer/ Wickett
 - 3.2 Parish Council Procedures – Cllr. Wickett
 - 3.3 The Visitor Centre – Cllr Dyer/ Cllr Wickett
 - 3.4 A breakdown of the Clerk's hours – Cllr Dyer
 - 3.5 Update on refurbishment of Trevena Square – Cllr Hart
 - 3.6 Conflict of interest not declared at TPC meeting 7th June 2017 – Cllr Hart
 - 3.7 Role within TTCC – Cllr Hart
 - 3.8 Tintagel Toilets (TVC and Trevena)
 - 3.9 Cleanliness and maintenance improvements achieved
 - 3.10 Cash collection process
 - 3.11 Nominated Maintenance Contractors (Plumbing/heating/drainage and Electrical)
4. **Social Hall Improvements** - Cllr Roger Wickett
5. **Code of Conduct**

13th September 2017 Agenda Items

6. **Minutes of the 7th/15th June 2017**
7. **Planning Applications/ Decisions (Appendix B)**
8. **Trebarwith Toilets – Cllr. Hart**
9. **Trevena Square Tree**

PART II

COMMITTEE DELIBERATIONS

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following items: -

- **TVC Management**
 - Epos system
 - Additional Hours allocated to the Clerk
 - Management of Cash Donations
 - Sustainability
 - Co-Ordinator's Role
 - Tintagel Guide 2018

Confidential documents appertaining to the matters under discussion will be disseminated at the meeting.

Date and Time of Next Meeting - 4th October 2017 at Tintagel Social Hall, commencing at 7.00pm