

Minutes of the meeting of Tintagel Parish Council

Wednesday 13th September 2017

Present: Cllrs. Dale, Dyer, Flower, Goward, Hart, Wickett.

Cllr Goward informed the meeting that he was taking the minutes in the absence of the clerk. In view of the absence of both the chairman, Cllr Hodge, and vice-chairman, Cllr Brooks, he also informed members that under Standing Orders, a chairman should be elected for the meeting. Cllr Dyer proposed Cllr Flower as chairman. This was seconded by Cllr Hart and agreed unanimously. Cllr Flower then took his seat as chairman.

The chairman read the following declaration:

This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, individual Councillors or members of the public. Please be aware that, whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Apologies: Cllrs Hodge, Brooks. Cllr Barry Jordan (Cornwall Council) and Carolyn May (Clerk).

Members of the public: 3

Declarations of Interest:

Cllr Goward – Planning applications PA17/02260; PA17/07610

Cllr Hart – Planning applications PA17/07610, PA17/O8221, PA17/08222.

Cllr Wickett – Planning application PA17/07610.

Invitation to members of the public to speak prior to the meeting (10 minutes allowed for this item.

Mr. Anthony Williams spoke about planning application PA17/05087 (the proposed footbridge at Tintagel Castle). He was in favour of the application because an alternative means of crossing to the island was needed in case the current steps were affected by erosion. Without access to the island site, tourism would disappear with a dramatic effect on Tintagel businesses and inhabitants.

Mr. Steve Evans, a local resident and tree surgeon, spoke about his previous offer of a replacement tree in Fore Street. From previous council minutes he was aware that the council had favoured a camellia. He advised against this and was willing to further suggest suitable species of trees. If the council was still interested he suggested that a nominated councillor meet with him, informally, to discuss this. In questioning by councillors he also stated he was willing to advise on trees in Trevena Square. He was thanked for his input.

The public session was closed by the chairman at 7-15pm.

AGENDA

1. Reports: Nothing received from Cornwall Councillor Barry Jordan.

2. To Approve the Minutes of the previous meeting on the 18th August 2017 and matters arising.

It was proposed by Cllr Hart and seconded by Cllr Dyer and **RESOLVED** that the Minutes be signed as a true record of the meeting. **CARRIED** unanimously.

Cllr Hart proposed, seconded by Cllr Wickett that the council considers Planning application **PA17/05087** – footbridge at Tintagel Castle – to allow a member of the public to leave early. Members agreed. Cllr Hart then gave an illustrated résumé of a meeting he had attended with Cllr Dyer at County Hall involving planners and others involved in the project. Cllr Hart proposed, seconded by Cllr Dyer that no objection is made to the application. Voting was unanimously in favour, **CARRIED**

Cllr Wickett suggested that the Council writes to English Heritage informing them of our full support of the footbridge and other associated improvements as an asset for Tintagel and that, in return, the castle should be kept open every day of the year because more visitors will be encouraged to attend. **CARRIED.**

3. Matters residual from the Parish Council Meeting of the 18th August 2017

3.1. Purchase of a photocopier. Cllr Wickett proposed that a colour photocopier capable of printing up to A3 size was needed for the joint use of both the TVC and TPC and could be used to reproduce leaflets, a newsletter and other documents. He wanted approval in principle to investigate the cost of leasing or outright purchase and the Clerk and TVC volunteers to investigate a suitable copier and to establish need and usage. He would report back to the October Council meeting. This was seconded by Cllr Dyer and **CARRIED** unanimously.

3.2 Parish Council Procedures. Cllr Wicket requested that this be discussed at an Extraordinary Meeting to be held before the October Council meeting. **AGREED.** Cllr Dyer proposed “that in order to move forward a vote of no confidence in the chairman is made” This was seconded by Cllr Wickett. An amendment was proposed by Cllr Flower seconded by Cllr Dale that “it is proposed at the next meeting that Councillor Hodge stand down as chairman with a vote of no confidence”. Voting on the amendment was 2 in favour; 3 against and 1 abstention. **LOST,** Voting on the original proposal, now the substantive motion was 4 In favour; Abstentions 2. **CARRIED.** A further proposal by Cllr Wickett seconded by Cllr Dyer that “the chairman step down as chairman but remain as a councillor” was **CARRIED** with 4 in favour and 2 abstentions.

3.3 The Visitor Centre. Cllr Wicket stated that more volunteers are required. All are working together at the moment, concerning rotas etc. He felt the TPC should consider that the TVC is separated from the council in the future to stand on its own merits once the accounts had been settled. The Spar shop agreed that a poster could be displayed asking for volunteers.

3.4 A breakdown of clerk's hours. Cllr Dyer felt that the extra hours for the Clerk at the TVC were not now necessary. The Clerk is to be asked if she wants the extra hours.

3.5. Update on refurbishment of Trevena Square. Cllr Hart had spent time with the Clerk investigating possible improvements to the whole of the site. He asked for permission to produce a feasibility study for consideration by the Council. **AGREED**

3.6 & 3.7 Conflict of interest not declared. **DEFERRED** to the next meeting.

3.8 Tintagel Toilets. There have been problems with the Wallgate units in the male and female toilets in Trevena Square. Cllr Hart had met with a rep. from Wallgate and it was found that both units were defective. A contract for maintenance of the four Wallgate units at the TVC and Trevena Square toilets had been offered at a cost of £990 per annum. Cllr Hart, seconded by Cllr Dyer proposed that the contract be accepted. **CARRIED** unanimously.

3.9. Cleanliness of toilets. Cllr Hart felt that both sets of toilets were not being cleaned properly and that we need to ensure that the terms of the cleaning contract are being fulfilled. The coin slot on the disabled toilet at TVC was defective and the firm had been contacted by the Clerk for repairs.

3.10 Cash collection process. Cllr Wicket proposed, seconded by Cllr Hart that the Clerk gives a monthly report on the money collected from the coin slots at the toilets in order that income and expenditure could be matched. **CARRIED** unanimously.

3.11 Nominated maintenance contractors. Cllr Wickett felt that the Council should compile lists of approved maintenance contractors who could be called for repairs at short notice. He asked that members submit names and these will be considered at the next meeting.

4. Social Hall Improvements

Cllr Wickett reported that he was waiting for a response from Cornwall Council about the possible purchase of 11 parking spaces adjacent to the TVC to give the Council the option of having space for a new hall. He will pursue the matter.

5. Code of Conduct

Deferred to the next Council meeting.

13th September 2017 Agenda Items

6. **Minutes of the 7th/1st June 2017.** Cllr Hart seconded by Cllr Wicket proposed that an extraordinary meeting be held before the next full meeting at a time, date and place suitable to the majority of councillors to discuss these minutes. **CARRIED** Unanimously.

7. Planning Applications/Decisions.

PA17/07931 – Lincoln House, Treven Extension of Residential Curtilage and Construction of a Private Garage/Workshop

Proposed by Cllr Wickett, seconded by Cllr Hart that no objection is made. **CARRIED** Unanimously.

PA17/02260PREAPP – Land North East of Wishford Cottage, Treligga Downs Road, Delabole. Pre-application advice for and housing scheme of approximately 8 units.

Proposed by Cllr Hart, seconded by Cllr Dyer that the application is left to the planners and that as it is on the parish boundary, other local parishes should be consulted. **CARRIED** unanimously.

PA17/07325 - Trevillett Rustic Quarry, replacement of a partially collapsed wood and metal clad building.

Proposed by Cllr Wicket, seconded by Cllr Dyer that no objection is made. **CARRIED** unanimously.

PA17/04492- Pengenna Pasties, Atlantic Road, Tintagel construction of a retail unit with residential accommodation above on the site of a former garage/store building.

Proposed by Cllr Dale, seconded by Cllr Hart that objection is made on the grounds that the billing will project too far forward and it will be overdevelopment of the site. **CARRIED** unanimously.

PA17/07610 – Little Orchard, Bossiney Road, Tintagel construction of a new dwelling and garage.

Proposed by Cllr Dyer that no objection is made. This was not seconded. **RESOLVED** to leave it on the table.

PA17/08221, PA170/822 – Old Vicarage, Vicarage Hill, Tintagel listed building consent and planning permission for a new conservatory.

Proposed by Cllr Wickett, seconded by Cllr Dyer that these are left on the table. **CARRIED** unanimously.

Planning Decisions. Proposed by Cllr Wickett , seconded by Cllr Dyer that these are taken as read. **CARRIED** unanimously,

8, Trebarwith Toilets. Cllr Hart reported that as a member of the TTCC, and not as a parish councillor, he had been in contact with Cornwall Council which is working to get all toilets transferred to Town and Parish Councils. A lease with a 6 month break clause was on offer to cover the floor area of the toilets, furniture and fixtures. Cornwall Council would retain responsibility for insuring the building, but the tenant will need to have public liability and contents insurance. If the tenant only took responsibility for the toilets the Council would continue to cover the business rate and would also cover £1000 of the legal costs. The council would require updated costs for electricity, water rates cleaning costs and income over the next 3 months. Repairs to the toilets would be completed by the time a lease was signed. Members acknowledged that some action had to be taken before next season. Cllr Hart proposed that he be given permission with another council member to open dialogue with Cornwall Council on behalf of the Parish Council. This was seconded by Cllr Wicket and **CARRIED** unanimously.

9. **Trevena Square Tree.** Discussed in the public session earlier.

10. **Accounts Payable.** It was proposed by Cllr hart, seconded by Cllr Dyer that the schedule of accounts be approved. **CARRIED** unanimously.

The one remaining member of the public left the meeting.

Part II Committee Deliberations

TVC Management.

Epos system. Cllr Wicket proposed seconded by Cllr Dyer that this item is left on the table. **CARRIED** unanimously.

Additional Hours allocated to the Clerk. Dealt with earlier

Management of cash donations. Deferred to next meeting.

Sustainability. Deferred to next meeting

Co-ordinator's Role. Deferred to next meeting

Tintagel Guide Deferred to next meeting for clarification.

Date and Time of Next Meeting. Wednesday 4th October 2017 at 7-00pm.

The meeting closed at 8-53pm