

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

Clerk: Carolyn Y. May

Phone: 01726 210139

E-mail: clerk@tintagelparishcouncil.gov.uk

Website: www.tintagelparishcouncil.gov.uk

**A106 Victoria Advent House
Station Approach
Roche
Cornwall
PL26 8LG**

5th January 2018

Minutes of the meeting of Tintagel Parish Council **Wednesday 3rd January 2018**

Present: Cllrs. Wickett (Chairman), Avis, Dale, Dyer, Flower, Goward, Hart, Hodge and Lewis

Apologies: Cllrs. Rotherham, Brooks

Members of the Public: one

DCC – Cllr Jordan

Appointment of Chairman

Minute 2017/18 – 40 & 41 - refer

In accordance with the resolutions (ibid) of 6th December 2017 and the matters Scheduled for discussion in Part II (Committee Discussions) having been determined, Cllr Wickett was invited to accept the position of Chairman of Tintagel Parish Council, for the period January – May 2018.

An opportunity to raise objections was offered to the Members present. No objections to the appointment were raised.

Cllr. Wickett indicated his acceptance of the Chairmanship and took his place.

Cllr Wickett read the declaration relating to the recording of proceedings. Councillors Hodge and Hart each advised the meeting that they were recording the same.

Declaration of Interest

Cllr. Hart declared an interest in Planning Application 17/08896;

Chairman's Welcome

Councillor Wickett welcomed two new Members to the Parish Council. Cllr. Jane Avis and Cllr. John Lewis. Both Members were co-opted to the Parish Council, following interviews held on 6th December 2017.

Invitation to members of the public to speak prior to the meeting

Cllr Jordan advised the meeting that he had received a response from Cornwall Council, in relation to his communication about the proposed Council Tax increase. He stated that the Unitary Authority was now intent on raising the Council Tax by 5.9% (1% higher than originally proposed). Cllr Jordan stated that the increase would hit the poorest in society the hardest. He alluded to the number of employees retained by Cornwall Council; the proposed increase in rates of pay for employees and offered a comparison between Cornwall Council employee numbers and that of Plymouth City Council.

Cllr Jordan advised the meeting that the proposed CT rise and employee numbers are being 'looked into' by the Conservative Group at Cornwall Council, as is the Pension Deficit issue. Scott Mann (MP) is also being appraised of the situation.

Cllr Jordan raised the issue of the 'pop-up' sites, stating that these were planned across the county. He is to attend the next Bude Network meeting on 8th January 2018, where Oliver Jones and Geoff Brown (Cornwall Council) will be in attendance. Cllr Jordan intends to enquire if there is to be any reduction in the business rates for permanent businesses, affected by the pop-up businesses.

Cllr Wickett raised the issue of the ongoing development at the Engine House (Kudvah). Cllr Jordan stated that he had received no correspondence from Cornwall Council Planning on the matter but that he would make enquiries.

AGENDA

To Approve the Minutes of the previous meeting on the 6th December 2017, plus matters arising

Members considered the draft Minutes provided for the meeting of the 6th December 2017. The following observations being made:

Page Number	Comment/ Response
1635	Cllr Hodge raised a query in relating to the voting process, asking if the vote was accurate. The Clerk stated that it had been. No other matter was raised.
1636	Nil
1637	Nil
1638	Nil
1639	Nil
1640	Cllr Hart stated that there were five Members of the Parish Council who were required to leave the Chamber during Part II deliberations. One

	Member had recorded the discussions but that the Member had not been identified. Cllr Hart stated that the Member should be named in the Minutes for the 6 th December 2017. Cllr Hodge stated that he did not object to being named and that he had 'inadvertently' recorded the discussion.
--	--

Minute 2017/18 – 52

It was **proposed** by Cllr Hart, **seconded** by Cllr Dyer and **RESOLVED** that Cllr Hodge, the person who had recorded the confidential discussions should be named in the Minutes for the 6th December 2017. Six (6) Members in favour, two (2) Members against and one abstention. **Carried.**

Minute 2017/18 – 53

It was **proposed** by Cllr Goward, **seconded** by Cllr Dyer and **RESOLVED** that, subject to the amendment referred to at Minute 2017/18 – 52 (ibid), the Minutes for the 6th December 2017 should be signed as a true record of the meeting. Eight (8) Members in favour, one (1) abstention. **Carried.**

Planning Applications

Minute 2017/18 – 54

Reference	PA17/08896
Address	Strand House (formerly Challoch) Trelake Lane, Treknaw Tintagel Cornwall PL34 0EN
Proposal	Retention of decking to front of the house and addition of glass balustrade

Members were advised that the property forms part of a Victorian Terrace. The presence of the decking is not in keeping with the area/ building and ruins the façade of the property.

It was **proposed** by Cllr Goward, **seconded** by Cllr. Flower and **RESOLVED** that the Parish Council would object to the application and request the removal of the structure. Six (6) in favour, two abstentions and one declared interest. **Carried.**

Planning Decisions – Noted

Correspondence

The Clerk read out a letter of thanks from the manager of Camelford Leisure Centre. Cllr Flower requested that the Clerk, again, requests the figure donated to the facility by Camelford Town Council.

Accounts Payable

The Clerk distributed an amended list of accounts payable.

Cllr Dyer alluded to the sum of £150.00, granted for the provision of refreshments at the TVC Christmas function. Cllr Dyer provided a comprehensive breakdown of all costs incurred, through the provision of receipts. The sum of £54.18 was returned to the Clerk.

Members were also provided with a statement of income from the public lavatories owned by the Parish Council. Members were pleased to note that the income from the same, between 1st March 2017 to 31st December 2017 totalled £11,971.55.

Cllr Dale enquired if the Trevena Square Lavatories could be opened for visitors to the village, during this Christmas holiday period. The Clerk advised that such an action would incur an additional charge for the Parish Council as the current contractual sum took the winter season closure of the facility into account. The Member then enquired if the disabled lavatories could be opened. Cllr Wickett advised that there were signs at the Trevena Square facilities, advising the public of the next closest lavatories (TVC). He added that, for the majority of the winter season, usage of the facilities at Trevena Square decreases substantially.

It was suggested that, should the Member wish the lavatories to remain open from the end of the 2018 summer season, he should raise the matter, as an agenda item, for discussion. Any proposal could then be voted upon and a budget to cover the additional opening times be agreed.

Minute 2017/18 – 55

It was proposed by Cllr Dyer, seconded by Cllr Goward and **RESOLVED** that the accounts be agreed. Eight (8) in favour and one (1) abstention. **Carried**

Minute 2017/18 – 56

It was **proposed** by Cllr Hart, **seconded** by Cllr Avis and **RESOLVED** that all account balances should be displayed on the monthly accounts document. All in favour. **Carried.**

Audited Parish Accounts

Minute 2017/18 - 57

It was **proposed** by Cllr Wickett, **seconded** by Cllr Dyer and **RESOLVED** that this matter should be deferred to the February 2018 meeting. And that the documentation should be provided early. All in favour. **Carried.**

Updates

Trebarwith Strand – Cllr Hart

Cllr Hart reported that he was still awaiting the final draft Lease from Cornwall Council Legal Department. This is expected in the next few days. Once received, it will be forwarded to the Parish Clerk for onward transmission to the Council's Solicitor for action.

A sum of £4,000 has been agreed in respect of the repairs to be carried out to the Trebarwith Strand Lavatories. It has been **agreed** that, provided the repairs can be effected within the agreed budget, the Parish Council may appoint local contractors to carry out the same.

Cllr Hart advised that once the Lease agreement has been substantiated by the parties and, subject to the water and electricity to the building being split, the lavatories must be ready to open on the 31st March 2018.

Quarry Planning – Clerk

No response has been received from Cornwall Council. Cllr Jordan to follow up.

Christmas Lights Storage – Cllr Hart

Cllr Hart has obtained approximate costs for replacement storage for the Christmas lights. He suggested that an appropriate concrete unit (8 ft. x 14 ft.) would cost in the region of £3,000 and a wooden structure approximately £1,800. He intends to research the cost of larger units and containers.

Formation of Sub-Committees

Cllr Hart raised the matter of the formation of Parish Council sub-committees to address specific issues and project work as it arises. It was **agreed** that the Clerk would research sub-committee models and distribute proposals to Members.

Minute 2017/18 - 58

It was **proposed** by Cllr Hart, **seconded** by Cllr Lewis and **RESOLVED** that three Parish Council sub-committees would be established to address issues relating to:

- Planning;
- Projects and;
- Christmas Lights

All Members in favour. **Carried**

Christmas Lights Group

Cllr Hart requested the permission of the Members to organize a meeting to discuss the ongoing management/ provision of Christmas Lighting in the village. A group of villagers met on two occasions, prior to Christmas 2017, to attempt to address the issue. The proposed meeting is to be undertaken in conjunction with the members of the existing Christmas Lights Committee, which is a sub-committee of the Parish Council.

Minute 2017/18 - 59

It was **proposed** by Cllr Hart, **seconded** by Cllr Dyer and **RESOLVED** that Cllr Hart should be granted permission to organize a meeting in to address the matter of the on-going provision of Christmas lighting in the village. All in favour. **Carried**.

Re-consecration of St. Paul the Apostle RC Church, Tintagel

Cllr Dyer requested the permission of the Parish Council to represent that body at the 50th anniversary and re- consecration of the Church of St. Paul the Apostle on Sunday 28th January 2018.

Minute 2017/18 – 60

It was **proposed** by Cllr Wickett, **seconded** by Cllr Hart and **RESOLVED** that Cllr Dyer should represent the Parish Council at the event. Unanimous. **Carried**.

Electrical Services

Cllr Hart advised the Members that Mr. Ivan Jones had kindly donated his time and expertise to assist with the erection of the Christmas lighting at Trevena Square. It was suggested that the Parish Council should show their thanks, through the provision of a suitable gift.

Cllr Hodge stated that it was his experience that the Inland Revenue tended to view gifts as taxable.

Mrs. Julie Keenan, the only member of the public in attendance and a member of the Christmas lights sub-committee of the Parish Council, requested to address the Members. In light of the unique position of Mrs. Keenan, Cllr Wickett agreed (at 2020 hrs.) to use the Chairman's Discretion and take the meeting out of closed discussion to invite Mrs. Keenan to address the same.

Mrs. Keenan advised Members that the sub-committee had funds available and would undertake to provide suitable gifts for those who assisted with the erection of the Christmas lighting.

The Chairman thanked Mrs. Keenan. The meeting went back into closed session at 2025 pm.

Next Meeting

The next meeting of the Parish Council will take place on Wednesday 7th February 2018, at Tintagel Social Hall, commencing at 7.00 pm.

The meeting closed at 20.30 hrs.

Carolyn Y. May LLB (Hons), MA (Finance & Investment), B.Sc.
Parish Clerk