

TINTAGEL PARISH COUNCIL

Parish Council Meeting – 1st September 2021

99/9 2021	<p>Persons Present: Cllr. R. Lyle, Chairman, Cllr. J. Deithrick, Vice Chair, Cllr. Z. Coshall, Cllr. D. Williams, Cllr. L. Leahy, Cllr. C. Wilderspin, Cllr. M. Calcutt Cornwall Councillor D. Fairman.</p> <p>Apologies: Cllr. N. Appleby-Tremain, Cllr. C. Sturgess. Both Family Commitment.</p> <p>In attendance: S. Theobald. Locum Clerk and Minute taker. 4 Members of the public.</p>	
100/9 2021	<p>Declarations of Interest from Members / Dispensations applied for / Gifts: None.</p>	
101/9 2021	<p>Chairman's Welcome: The Chairman extended his condolences to Cllr. Appleby-Tremain following a family bereavement. He praised the enormous support the deceased had always shown towards the younger element within the village.</p> <p>The Chairman went on to assure those present that much work was being done to rebuild confidence in this Council, but he felt it was like rebuilding Pompeii, and would take time. It was necessary at this time to observe confidentiality but all would be placed in the public arena in due course.</p>	
102/9 2021	<p>Public Participation: A Member of the Public wished it be noted that the hedges in Trelake Lane were becoming very overgrown and were in need of cutting back. Cllr. Fairman would speak to Highways to remedy the problem.</p>	<p>Cllr Fairman.</p>
103/9 2021	<p>Cornwall Councillor's Report: Cllr. Fairman reported that, as usual, August had been a quiet time at Cornwall Council. He urged Councillors to attend the Camelford Area Network Meeting being held virtually on 28th September. The campaign to introduce more 20mph zones was gathering momentum, he asked that this Council bring suggested areas to the meeting on 28th, these would then be considered by Cornwall Council, Highways, to test the viability of the scheme.</p> <p>Another initiative in Cornwall is to ban single use surf boards as these were causing harm to the environment being left to break up on beaches and so entering the sea, causing further harm to sea creatures and the wider environment.</p> <p>Finally, it was noted that wild flower seeds were being given to any Council wishing to mark The Queen's Platinum Jubilee in patriotic shades of red, white and blue flowers.</p>	
104/9 2021	<p>Meeting of Council: Minutes 4th August 2021. It was RESOLVED to adopt the Minutes as above, having been previously circulated and taken as read, as being a true record of the business transacted. Proposed by Cllr. Deithrick, seconded by Cllr. Leahy. Agreed, These Minutes were duly signed by the Chairman.</p> <p>There were no matters arising from these Minutes.</p>	

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105/9 2021	<p>Planning Applications for Consultation: <u>Application:</u> PA21/07534. <u>Proposal:</u> Erection of a small, single storey, extension to the rear of the existing property. <u>Location:</u> Mayerling, 4, Trevena Drive, Danmore Close, Tintagel. Cllr. Mason proposed support for this application and was seconded by Cllr. Coshall. Agreed unanimously.</p> <p><u>Application:</u> PA21/02240/PREAPP <u>Proposal:</u> Pre-application advice for conversion of former reception building into 3 No. self-contained units (holiday lets) and conversion of existing single bungalow into 2 No. self-contained units (holiday lets) Both properties would have associated works such as asbestos removal, window and door replacements and landscaping works. Caravan and Motorhome Club. <u>Location:</u> Trewethett Farm Caravan and Camping Park, Trethevy. Tintagel. This for information only.</p> <p><u>Application:</u> PA21/06782. <u>Proposal:</u> Proposed conversion and extension to existing garage to provide living accommodation. <u>Location:</u> Veronica Cottage, 1 Veronica Court, Molesworth Street, Tintagel. Cllr. Mason proposed support for this application, seconded by Cllr. Wilderspin. Agreed.</p> <p><u>Application:</u> PA21/08300. <u>Proposal:</u> Conversion of existing workshop into habitable space, rebuilding of utility and sun room with bedroom above sun room and new conservatory. <u>Location:</u> The Pines (aka Tresinney) Trevillet, Tintagel. Councillors had not had time to study this application. To forward their comments to the Clerk who will report the majority outcome.</p>	
106/9 2021	<p>Planning Decisions Received: EN21/00658 No breach of planning control. Full detail filed with these Minutes. Appeal reference: APP/D0840/X/20/3265131. Two Acres, Trevillick, Tintagel. Appeal dismissed. Full Appeal Decision filed with these Minutes.</p>	
107/9 2021	<p>Website Renewal: All Councillors had now been issued with a gov.uk e-mail address and were strongly advised to use it. A quote had been received from SeaDog IT for an upgrade to full compliance on the Parish Council website. Cllr. Wilderspin proposed acceptance of the quote, this was seconded by Cllr. Lyle and agreed by all.</p>	
108/9 2021	<p>Public Toilets: It was agreed that as soon as the greater majority of visitors had gone from Tintagel, one toilet in Trevena Square would be 'unisex' and the 'pay on entry' restored to this one functioning Paddle gate. Bossiney Toilet: Clerk to engage plumber and liaise with Andy Pearce. One Tender for the Public Toilet Maintenance Contract had been received. As this company had been providing excellent service whilst a Contractor was sought, Cllr. Leahy proposed acceptance of their terms of contract.</p>	Clerk. Done 3.9.21

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	<p>This was seconded by Cllr. Mason. It was agreed unanimously that North Cornwall Cleaning Services be awarded the Contract for a period of two years from today's date. Contract details filed with these Minutes.</p>	
<p>109/9 2021</p>	<p>Tintagel Visitor Centre: It was agreed that a working group be formed to map out the future of the Visitor Centre. Cllrs. Lyle, Mason, Wilderspin and Coshall would represent the Council and all those presently working as volunteers in the centre would form the working party. The Clerk would be on hand to take Minutes for presentation to Full Council. First meeting of working group to take place in the next two weeks from today's date. See Reference 114/9 below.</p>	<p>Clerk. Email to all with dates Done 3.9.21</p>
<p>110/9 2021</p>	<p>Introduction of Person wishing to be co-opted onto this Council: Mr John Hillier introduced himself to Councillors. He said he had moved here with his wife and was pleased to find such a good community spirit throughout the Parish. He felt he would like to contribute to the business of Council for the benefit of all the residents. He and his wife are currently working as volunteers in the Visitor Centre. Mr Hillier left the room whilst Councillors debated his co-option. Cllr. Leahy proposed he be co-opted, seconded by Cllr. Mason and agreed by all. Mr Hillier returned to the meeting, signed his Declaration of Acceptance of Office. He then took his seat at the table.</p>	
<p>111/9 2021</p>	<p>Trevena Square Car Park: The possibility of issuing Season Tickets to residents was discussed. It was agreed that Clls Lyle, Wilderspin, Calcutt and Appleby-Tremain (Open Spaces Cttee) would consult on this proposal and bring further information to the next meeting.</p>	<p>Cllrs Lyle, Tremain, Calcutt and Wilderspin .</p>
<p>112/9 2021</p>	<p>Tintagel Parish Council: It was agreed that this Council would make an expression of interest in the proposed 20mph zone priority suggested for the Camelford Community Network Area. Cllrs Coshall and Mason to map the areas of interest and bring to next meeting.</p>	<p>Cllrs Coshall, Mason.</p>
<p>113/9 2021</p>	<p>Finance Report to 1st September 2021: It was RESOLVED to adopt the Finance Report to 1st September 2021 including Budget v Actual, and Expenditure to date, and authorise payment of accounts outstanding in the sum of £18,323.39, and agree the Bank Reconciliation so presented. All documents had been scrutinised by a signatory and one non-signatory prior to the meeting. Acceptance of the accounts proposed by Cllr. Leahy, seconded by Cllr. Coshall, agreed unanimously.</p>	
<p>114/9 2021</p>	<p>Clerk's report: The Clerk asked if it might not be prudent to start planning for the Visitor Centre Summer Season 2022 now as it would take time to discuss, devise and implement a sound strategy for the Centre re-opening in Spring 2022. To this end it was agreed that the Clerk should set up an informal meeting to include Cllrs Lyle, Wilderspin, Coshall, Mason and Clerk</p>	<p>Date subsequently set 15.9.21.</p>

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	to ascertain the priorities, aspirations and initiatives which would form a foundation from which to see the Visitor Centre flourish from Spring 2022 going forward.	
115/9 2021	Noticeboards: Following research by the Clerk, two possible options to re-install noticeboards at Bossiney and Trethevy and place an additional noticeboard in Treknow, it was decided the boards offered by KBS Depot were the most appealing. Brown finish was agreed upon and the Clerk given authority to order three boards with the addition of 2 new sets of magnets at a cost of £549 plus VAT. Proposed by Cllr. Coshall, seconded by Cllr. Leahy and agreed unanimously.	
116/9 2021	Committee Appointments: It was agreed that Cllrs. Williams, Coshall, Calcutt and Lyle would sit on the Policy Committee.	
117/9 2021	Tintagel Sow Beautiful: Following their written application it was proposed by Cllr. Calcutt and seconded by Cllr. Leahy that a donation of £800 be given to further the work and aspirations of the Tintagel Sow Beautiful Group. Agreed unanimously.	
118/9 2021	Parking at Trethevy: This item deferred until January 2022.	
119/9 2021	Changing Places Toilets: It was agreed to express an interest in this initiative. Cllr. Fairman to make representation on behalf of this Council.	Cllr Fairman.
120/9 2021	Policy Documents: Clerk to arrange meeting to consider Standing Orders, Code of Conduct, Financial Regulations and Financial Risk assessment.	Friday, 24.9.21
121/9 2021	Date of next meeting: 6 th October 2021. There being no further business, the Chairman closed the meeting at 9.15pm.	