

# TINTAGEL PARISH COUNCIL

Parish Council Meeting – 6<sup>th</sup> April 2022.

Minutes of the meeting of the Council held in Tintagel Visitor Centre on the above date

| Ref           | Item   | Action |
|---------------|--|--------|
| 249/4<br>2022 | <p><b>Persons Present:</b> Cllr. R. Lyle, Chairman. Cllr. C. Wilderspin, Vice Chair. Cllr. N. Appleby-Tremain, Cllr. J. Hillier, Cllr. M. Dyer, Cllr. G. Hardcastle<br/>Cornwall Councillor Dominic Fairman sent his apologies.<br/><b>Apologies:</b> Cllr. Z. Coshall, Cllr. L. Leahy, Cllr. M. Coshall.</p> <p>3 members of the public.<br/>S. Theobald, Locum Clerk and Minute taker.</p>   |        |
| 250/4<br>2022 | <p><b>Declarations of Interest from Members / Dispensations applied for / Gifts:</b> None notified.</p>  |        |
| 251/4<br>2022 | <p><b>Chairman's opening remarks:</b> Cllr. Lyle welcomed all present to this meeting of Full Council.</p>   |        |
| 252/4<br>2022 | <p><b>Public Participation:</b> No members of the public wished to address Council.</p>  |        |
| 253/4<br>2022 | <p><b>Cornwall Councillor's Report:</b> In the absence of Cllr. Fairman there was no report at this time. It was reported to Cllr. Lyle that an EV charging point was scheduled to be installed in Trevena Square car park and that the 20mph would be extended to cover Tintagel School to Trerammet.</p>   |        |
| 254/4<br>2022 | <p><b>Meeting of Council: Minutes: 2<sup>nd</sup> March 2022.</b><br/>It was RESOLVED to accept the Minutes of the meeting as above, being previously circulated, and taken as read, to be a true record of the business discussed. Proposed by Cllr. Wilderspin, seconded by Cllr. Hillier. Agreed unanimously.</p>   |        |
| 255/4<br>2022 | <p><b>Planning Applications for Consultation:</b><br/><u>Application:</u> PA22/02768<br/><u>Proposal:</u> Householder application for alterations to existing patios and sun deck, changes to boundary treatment, replacement external doors and windows, new roofwindows, addition of flue pipe to house, re-roofing of house in natural slate, and the addition of a flue pipe to the existing garden office building.<br/><u>Location:</u> Kerensa Trelake Lane Treknow Tintagel.<br/>Cllr. Dyer proposed support for this application, seconded by Cllr. Hillier and agreed unanimously.</p> |        |

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| 256/4<br>2022 | <p><b>Planning Decisions Received: Approved / Refused.</b></p> <p><u>Application:</u> PA21/12107 APPROVED.<br/><u>Location:</u> May House Bossiney Road Tintagel Cornwall PL34.<br/><u>Proposal:</u> Conversion of shop at ground floor level of dwelling into additional living accommodation.</p> <p><u>Application:</u> PA22/00429 APPROVED.<br/><u>Location:</u> Dun Rovin Atlantic Close Treknow Tintagel PL34 0EL.<br/><u>Proposal:</u> Build a new garage at the end of the drive, extend the existing, adjoining garage slightly and create an open plan kitchen-dining room, with a small utility room. Remove existing decommissioned chimney.</p>       |  |
| 257/4<br>2022 | <p><b>Finance Report: 6<sup>th</sup> April 2022.</b></p> <p>It was RESOLVED to adopt the Finance Report as above including budget v actual, expenditure to date, authorise payments of accounts outstanding in the sum of £13,336.44 and to agree the bank reconciliation so presented. These accounts had been scrutinised by two Councillors prior to the meeting. Cllr. Wilderspin proposed acceptance of the Finance Report, seconded by Cllr. Lyle and agreed unanimously.</p>  |  |
| 258/4<br>2022 | <p><b>Co-option of person wishing to join this Council:</b></p> <p>Debbie Bielby introduced herself to Councillors saying that, as a volunteer at the Visitor Centre, she now wished to join the Council and help the village and its residents to achieve a prosperous and forward looking future. She felt it was important that residents and visitors were equally represented, and that a harmonious relationship be encouraged. Mrs Bielby left the room. Councillors considered her application and felt she would prove to be an asset to this Council. Returning to the room, Mrs Bielby signed her acceptance of office and took her place at table.</p> |  |
| 259/4<br>2022 | <p><b>Public Toilets:</b> Cllr. Lyle thanked J. Avis for re-opening the public toilet at Bossiney. Cllr. Hillier agreed to look into provision of an electric hand drier for this toilet.</p> <p>Cllr. Hillier reported that the electrician had assessed the work needed to get the entry system in working order at the Trevena Square toilets and it was hoped work could be done in time for the arrival of the Easter holiday visitors.</p>   |  |
| 260/4<br>2022 | <p><b>20mph speed limit consultation:</b> Cllr. Hillier reported that it was unlikely that a permanent Road Traffic Order for Trethevy would be put in place for this coming holiday season, but the temporary RTO would remain in place with better signage and barriers to enforce 'no parking on verges' be put in place. A permanent RTO to be applied for before the 2023 season, to run from Rocky Valley to Bossiney. It was recommended that volunteers be sought to operate a speed watch campaign on this stretch of road.</p>   |  |

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| 261/4<br>2022 | <b>Public Seating:</b> It was proposed by Cllr. Lyle, seconded by Cllr. Hillier that, as soon as funds allowed, two benches be ordered to replace the damaged seat at Mill Hill, Treknow (1.8m Moulded seat) and the missing 'Clerk's' bench on Gavercombe Park, (1.7m Sloper Seat) at a cost of £990 plus carriage.  |  |
| 262/4<br>2022 | <b>Tintagel Visitor Centre:</b> A report compiled by Cllr. Wilderspin on the outcome of the meeting held on 7 <sup>th</sup> March 2022 was considered.<br>Points considered:<br><ol style="list-style-type: none"><li>1. If possible, more volunteers to be recruited for sustainability.</li><li>2. Essential that a rota be devised to cover all opening hours and training given to any new volunteer members.</li><li>3. It was agreed that the Clerk, as the paid officer of Council, be first contact before purchases are made, and any problems arising needing attention.</li><li>4. A count of footfall be re-introduced to gauge visitor numbers.</li><li>5. Covid screens have been removed and visors supplied for use by any volunteer wishing to wear this protection.</li><li>6. It was agreed that 'crafters' be contacted to see if there is any interest in renting a table on a day basis to sell their wares (mini craft fair).</li><li>7. It was proposed by Cllr. Hillier, seconded by Cllr. Wilderspin that the commission on sales be changed from 35% to 20%. 4 votes in favour with 3 abstentions, this proposal was carried.</li><li>8. The possibility of hiring out the VC to clubs and groups was left 'on the table' as to achieve this ambition would mean a considerable number of alterations and additions to the facilities would have to be put in place before a viable hiring out space could be achieved.</li><li>9. It was agreed to consider a Tintagel Trail Map be produced which could attract revenue from local businesses taking advertising space alongside village promotion.</li></ol> In conclusion it was agreed that:<br><ol style="list-style-type: none"><li>a. A consultation with residents and businesses on how best the TVC is used to support the community going forward.</li><li>b. 35% be reduced to 20% to attract more local involvement and encourage local makers to sell their goods at the VC.</li><li>c. It was not thought good practice to allow the advertising of alcoholic drinks at the VC.</li><li>d. To consider the installation of a hot water system for the kitchen.</li><li>e. A campaign to recruit more volunteers considered essential.</li></ol> Next meeting to be in June, date to be arranged. |  |

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| 263/4<br>2022 | <p><b>Footpaths and Rights of Way:</b> Two Tenders had been received to cut the Public footpaths in Tintagel Parish. Both Tenders were considered and it was proposed by Cllr. Appleby-Tremain that Tender B be accepted. This was seconded by Cllr. Hillier and agreed unanimously.</p> <p>It was considered that urgent modifications be made to the ‘Danger – Footpath Closed’ signage at Bossiney Footpath 48 (now closed until March 2023) as the current measures were deemed insufficient and were being ignored by walkers.</p>  |  |
| 264/4<br>2022 | <p><b>Locum Clerk’s Report:</b> The LC noted that Council’s application for a Modification Order to downgrade part of ‘Byway Open to all traffic 47’ to a footpath from North Western corner of field OS 818 to its junction with footpath 46 at the Hermitage, Tintagel CP had been turned down.</p> <p>The LC said she would order more keys for the Visitor Centre as soon as it was known how many more sets were needed. The LC felt a list of key holders should be compiled and lodged with the Clerk, and copied to the Chairman for future reference. It was agreed the LC purchase an exterior wall mounted post box for TVC, and that the existing letter box, in fire escape door, be blocked off permanently.</p> |  |
| 265/4<br>2022 | <p><b>Matters of Public Interest / Date of next meetings:</b><br/>Annual Parish Meeting, 4<sup>th</sup> May 2022. 6.30pm<br/>Annual Meeting of Council 4<sup>th</sup> May 2022. 7.30pm.</p> <p>There being no further business, the Chairman closed the meeting at 20:18.</p>  |  |

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