

# TINTAGEL PARISH COUNCIL

Meeting of Full Council– 2<sup>nd</sup> March 2022.

Minutes of the meeting of the Council held in Tintagel Visitor Centre on the above date

Ref	Item	Action
213/3 2022	<p><b>Persons Present:</b> Cllr. R. Lyle, Chairman, Cllr. C. Wilderspin, Vice Chair, , Cllr. N. Appleby-Tremain, Cllr. M. Sturgess, , Cllr. L. Leahy, Cllr. J. Hillier, Cornwall Councillor Dominic Fairman. 12 Members of the public. In Attendance: S. Theobald, Locum Clerk and Minute taker.</p> <p><b>Apologies:</b> Cllr. Z. Coshall. (Health)</p>	
214/3 2022	<p><b>Declarations of Interest from Members / Dispensations applied for / Gifts:</b> None notified.</p>	
215/3 2022	<p><b>Chairman’s opening remarks:</b> Cllr. Lyle welcomed those attending and said he was pleased to see so many members of the public showing an interest in the business of Council. He was also pleased at the turnout of residents to the two public meetings held on 17<sup>th</sup> and 19<sup>th</sup> February. He said that many ideas and subjects for further discussion had been raised. Staffing matters, provision of public toilets, the future direction of the Visitor Centre, and the proposed 20mph zones among the topics raised.</p>	
216/3 2022	<p><b>Public Participation:</b> The first speaker expressed her concerns about what, she felt, was the very poor level of service being offered by the local doctor’s surgery. Face to face consultations were difficult to get and many patients were being referred to the Boscastle surgery, not easy to access for those without transport. Also, if patients did have transport, parking at Boscastle was never easy. Clerk instructed to write to the surgery to ascertain if a better level of service could be expected in the near future. The second speaker asked when the proposal, drawn up and circulated, for the Visitor Centre would be discussed by Councillors. It was noted that a meeting of all interested parties would be convened in the next seven days, after which the proposal would be brought before Full Council for debate.</p>	Clerk.

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217/3 2022	<p><b>Cornwall Councillor’s Report:</b> Cllr. Fairman reported that talks were ongoing with Cornwall Council and Tintagel Surf Life Saving Club (TSLSC) for the devolution of the building at Trebarwith Strand in which the club held its meetings, with the possibility that TSLSC would take over the Freehold of the building and Lease the Public Toilets to Tintagel Parish Council in 2023. In the meantime Cornwall Council would keep the toilets open throughout 2022. Cllr. Fairman noted that the 20mph zones project was at the consultation stage.</p> <hr/>	
218/3 2022	<p><b>Minutes of Council Meeting: 2<sup>nd</sup> February 2022.</b> It was RESOLVED that the Minutes of the meeting of Full Council, held on the above date, having been previously circulated and taken as read, be approved and signed. Proposed Cllr.Sturgess, seconded Cllr. Leahy and agreed unanimously. No matters arose.</p> <hr/>	
219/3 2022	<p><b>Planning Applications for consultation:</b> <u>Application:</u> PA22/01315. <u>Location:</u> Shelton Farm, Bradleys Dairy Access To Shelton Farm Delabole Cornwall PL33 9DA <u>Proposal:</u> Prior Notification for the excavation to: provide a sloping sided pit for slurry storage required for overwintering storage capacity during winter months, large pit in the ground to store slurry. Cllr. Appleby-Tremain proposed support for this application, seconded by Cllr. Wilderspin and agreed unanimously.</p> <p>Application: PA21/04709. Land North Of B3263, Trethevy - Alteration of existing car park and formation of new car park to provide additional spaces. Cllr. Leahy proposed this Council stay with its original objection and agree to disagree with the Planning Officer’s decision. This was seconded by Cllr. Hillier and carried unanimously.</p> <p><u>Application:</u> PA21/12107. <u>Location:</u> May House Bossiney Road Tintagel Cornwall PL34 OAE <u>Proposal:</u> Conversion of shop at ground floor level of dwelling into additional living accommodation. Cllr. Hillier proposed support for this application, seconded by Cllr. Wilderspin and agreed unanimously.</p> <hr/>	
220/3 2022	<p><b>Planning Decisions Received:</b> Approved / Refused. <u>Application:</u> PA21/10490 APPROVED. <u>Location:</u> Land North West Of Chybryn Trethevy Tintagel Cornwall PL34 OBG <u>Proposal:</u> Outline planning permission with some matters (appearance, landscaping, layout and scale) reserved for the erection of up to three dwellings.</p>	

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221/3 2022	<p><u>Application:</u> PA21/11781. APPROVED.</p> <p><u>Location:</u> Cliff Cottage Road From Trelake Lane To Between Sunny View And Mill Cottage Treknow Tintagel PL34 0EN</p> <p><u>Proposal:</u> Conversion of garage / workshop to annexed accommodation.</p> <hr/>	
222/3 2022	<p><b>Finance Report: 2<sup>nd</sup> March 2022.</b></p> <p>It was <b>RESOLVED</b> to adopt the Finance Report as above including budget v actual, expenditure to date, authorise payment of accounts outstanding and agree the bank reconciliation so presented. Accounts in the sum of £7969.56 were scheduled for payment. Cllr. Wilderspin proposed approval of these accounts, seconded by Cllr. Hillier and agreed with one abstention. These accounts had been scrutinised by two Councillors prior to the meeting.</p> <hr/>	
223/3 2022	<p><b>Councillor Vacancies:</b> Mrs M. Dyer and Mr. G. Hardcastle presented themselves to Council. Mrs Dyer explained she had been a Councillor on this council before but had left because of family issues, but she now felt ready to return and offer her help with the council going forward. Mr Hardcastle said he was happy to give as much time as he could to the council to promote well being and felt he had much to offer to the benefit of the residents of Tintagel Parish. Both applicants left the room. Councillors were of the opinion that a full compliment of Councillors was needed to share the work of Council and it was agreed to welcome both applicants onto this Council. Mrs Dyer and Mr Hardcastle returned to the room and signed their Declaration of Acceptance of Office. Both took their place at the table.</p> <hr/>	
	<p><b>Public Toilets:</b> Trevena Square and Visitor Centre: An estimate of cost had been received to repair the entry system at these locations. Cllrs. Hillier and Leahy were given authority to liase with the contractor to get these toilets repaired and open before the Easter holidays. Bossiney: The agreement between Mrs Avis, Bossiney Tea Rooms, and this Council was reviewed. With the addition of two amendments, namely, the agreement would be reviewed again in March 2023 and the toilets would be open from Easter until October, it was proposed by Cllr. Hillier, seconded by Cllr. Leahy that the go ahead be given to reopen the</p>	

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224/3 2022	<p>disabled toilet as a unisex facility. Agreed unanimously.</p> <hr/> <p><b>Policy Documents:</b> The revised policy documents, Standing Orders, Code of Conduct, Financial Management and Financial Risk Assessment, had been circulated to Councillors. Cllr. Hillier proposed acceptance of these revised documents, seconded by Cllr. Sturgess and agreed. The two new Councillors abstained from the vote as they had not yet seen these documents. Clerk to deliver hard copies to all Councillors at the next meeting.</p> <hr/>	Clerk.	
225/3 2022	<p><b>Public Seating:</b> It was agreed that the benches at Treknow and Gavercombe Park (The Clerk's Bench) be replaced. Clerk to forward a choice of design, in recycled plastic, for Councillor's approval.</p> <hr/>		
226/3 2022	<p><b>Playground Equipment:</b> As the playground was 'in trust' to The Playing Fields Association it was not the responsibility of this Council to see that safety checks are carried out.</p> <hr/>		
227/3 2022	<p><b>Byways and Rights of Way:</b> It was reported by Cllr. Appleby-Tremain that some of the footpaths were impassable due to overgrowth of trees and hedges. It was reported by the Locum Clerk that Tenders had gone out to engage a Contractor to carry out the work under the Local Maintenance Partnership agreement, set up by Cornwall Council. Closing date for receipt of Tenders 25<sup>th</sup> March 2022. Tenders will be debated at the April meeting.</p> <hr/>		
228/3 2022	<p><b>Christmas Lights Committee:</b> As Cllr. Coshall had not, thus far, reported on this item, it was agreed it be struck off the next agenda.</p> <hr/>		
229/3 2022	<p><b>Donations:</b> Two requests for grant assistance from this Council had been received.</p> <p><b>a.</b> Tintagel Parochial Church Council (TPCC). Requesting £2320.00 for maintenance of the churchyard.</p> <p><b>b.</b> Tintagel Sow Beautiful (TSB). Requesting £250.00 to purchase material to be made into jubilee bunting.</p> <p><b>a.</b> Councillors debated this application but it was pointed out that this Council's finances were very stretched and uncertain at this time because of certain ongoing matters.</p> <p>It was proposed by Cllr. Dyer, seconded by Cllr. Lyle that TPCC be awarded their requested sum in full.</p> <p>A counter proposal was put by Cllr. Wilderspin, seconded by Cllr. Hillier that TPCC be awarded 50% of their requested amount at this time, with a further 50% in the new financial year if funds allowed.</p> <p>After further debate the first proposal was withdrawn and a vote taken to</p>		

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	<p>award TPCC 50% of their request. This motion was carried.</p> <p><b>b.</b> It was noted that TSB had received £800 from this Council back in September 2021 and as they had not sent a statement of their current financial position with their application as required, it was decided that they be asked to provide evidence of their present financial status before any decision is made by this Council.</p>	
230/3 2022	<p><b>Locum Clerk's report:</b> It was reported that the donation made to Boscastle Coastguard of £100 was not now needed as the purchase of defibrillators was now to be financed from central funds. The coastguard thanked Tintagel Parish Council.</p> <p>It was noted that the Minutes of this Council 1910 to 1987 were archived at Kresen Kernow. The Locum Clerk informed Members that the Annual Internal Audit was scheduled to take place on Friday, 11<sup>th</sup> March.</p> <p>Following an enquiry from a concerned member of the public the Locum Clerk asked if anyone was aware of building work being carried out very close to the Bossiney Mound, a scheduled ancient monument. It was understood that a new water main had been installed further down the hill past the monument.</p>	
231/3 2022	<p><b>Platinum Jubilee:</b> Cllr. Sturgess reported that a working party had been formed and meetings were being held in Tintagel Social Hall to plan a number of events to mark the Platinum Jubilee of Her Majesty, The Queen. Cllr. Lyle suggested a 'diary' of likely events would be welcomed by all so as to avoid events being organised and conflicting with the plans of other organisations within the parish.</p>	
232/3 2022	<p><b>Tintagel Visitor Centre:</b> It was agreed to purchase, and fit, a fire proof letter box on the fire exit door at the Visitor Centre. It was considered unsafe to obstruct the fire exit door by placing the large metal box, currently employed, against the door, thus restricting the emergency exit. Clerk to forward designs and prices to Councillors.</p>	Clerk.
233/3 2022	<p><b>Matters of Public Interest / Date of next meeting:</b> 6<sup>th</sup> April 2022.</p> <p>Cllr. Lyle noted the serious turn of events that have overtaken the people of the Ukraine over the past week and expressed the sympathy of this Council with the ongoing situation. Councillors agreed with this sentiment. Cllr. Wilderspin agreed to set a time and date for a meeting to discuss the future of the Visitor Centre.</p> <p>There being no further business, the meeting was closed at 8.33pm.</p>	