

# TINTAGEL PARISH COUNCIL

Parish Council Meeting – 11<sup>th</sup> January 2023

Minutes of the meeting of the Council held in Treknow Village Hall on the above date

Ref	Item	Action
386/1 2023	<p><b>Persons Present:</b> Cllr. R. Lyle, Chairman. Cllr. C. Wilderspin, Vice Chair. Cllr. N. Appleby-Tremain, Cllr. M. Dyer, Cllr. G. Hardcastle, Cllr. J. Brooks, Cllr. D. Bielby.</p> <p>Cornwall Councillor Dominic Fairman sent his apologies.</p> <p><b>Apologies:</b> Cllr. Z. Coshall, Cllr. M. Calcutt.</p> <p>12 members of the public. S. Theobald, Clerk and Minute taker.</p>	
387/1 2023	<p><b>Declarations of Interest from Members / Dispensations applied for / Gifts:</b> None notified.</p>	
388/1 2023	<p><b>Chairman's opening remarks:</b> Cllr. Lyle welcomed all present to this meeting of Full Council, and expressed his pleasure at seeing so many members of the public present. He notified all present of the resignation of Lesley Leahy and noted the impact this had had on his workload. Cllr. Lyle reminded those present of the confidential nature of some business conducted in Council and the requirement not to speak of these matters outside the Council chamber. Further, he was at pains to bring to Councillor's attention that no one person could speak for Council, the body corporate, any representation from members of the public must be put before the Council during the time of public speaking as set out on the agenda.</p> <p>During the past month Cllr. Lyle had met with The Surf Life Saving Club, and Cornwall Council, to carry the process forward for the devolution of Trebarwith Strand Public Toilets to This Council. He had received assurance that, although the devolution process may take time to resolve, the toilets would stay open during the coming season.</p> <p>Finally, it was noted that problems caused by condensation in Trevena Square public toilets had been addressed and resolved by a local builder.</p>	
389/1 2023	<p><b>Public Participation:</b> The first speaker was of the opinion that some of the 20mph signs, recently installed by Cornwall Council, were ill positioned causing confusion, and very little positive reduction in the speed of vehicles. The speaker wished to thank this Council for the introduction of the new bench on Mill Hill, although access for anybody other than the young, fit and healthy might find the climb up to, and down from, it's</p>	

Clerk: S. Theobald  
Tolcarne, Trebarwith Road, Delabole, PL33 9DB  
Tel 01840 213558  
Email: [clerk@tintagelparishcouncil.gov.uk](mailto:clerk@tintagelparishcouncil.gov.uk)

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390/1 2023	<p>position difficult. Further safety precautions to be investigated. The second speaker asked if a new noticeboard could be installed in Treknow and populated by the Clerk. This will be an agenda item for February. The next two speakers voiced concern about overgrown hedges on the highway in Trewarmett and Treknow. Clerk to contact Cornwall Council.</p> <p><b>Cornwall Councillor's Report:</b> In the absence of Cllr. Fairman his report was read out by Cllr. Lyle and noted. Hard copy attached with these Minutes. In his report Cllr. Fairman wished to bring the consultation on 'A Mayor for Cornwall' currently running, to the attention of all Parishioners as he felt such a post would have a lasting effect on Cornwall and all residents. Cllr. Fairman was of the opinion that under the proposed restructuring of the Community Network Areas, as Ward Councillor for the Camelford area, he felt that Tintagel Parish should come under the Wadebridge and Bodmin area rather than (as proposed) the Bude area. He invited the comments of Tintagel Parish Council on this matter.</p> <p>Standing Orders were now applied.</p>	Clerk.  Clerk.
391/1 2023	<p><b>Meeting of Council: Minutes: 7<sup>th</sup> December 2022.</b> It was RESOLVED to accept the Minutes of the meeting as above, being previously circulated, and taken as read, to be a true record of the business discussed. Proposed by Cllr. Brooks, seconded by Cllr. Dyer. Agreed unanimously, with no matters arising.</p>	
392/1 2023	<p><b>Planning Applications for Consultation:</b></p> <p><u>Application:</u> PA22/08269 <u>Proposal:</u> Listed building consent for works to enable reversion of main house from two dwellings to one, restoration and improvement works and extension of main house. <u>Location:</u> Bossiney Court Bossiney Tintagel Cornwall. Information only, no comment required.</p> <p><u>Application:</u> PA22/08277 <u>Proposal:</u> Works in connection with the reversion of two dwellings to one dwelling, including internal and external alterations and single-storey extension <u>Location:</u> Bossiney Court Bossiney Tintagel Cornwall. Support for this application was proposed by Cllr. Brooks, seconded by Cllr. Lyle. Carried unanimously.</p> <p><u>Application:</u> PA22/11029 <u>Proposal:</u> Change of Use of land to garden with construction of a new workshop and polytunnel <u>Location:</u> Manor House Tregatta Tintagel Cornwall. Cllr. Brooks proposed Support, seconded Cllr. Hardcastle. Unanimous.</p>	

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	<p><u>Application:</u> PA22/11323. <u>Location:</u> The Old Vicarage Vicarage Hill Tintagel Cornwall PL34 0DJ <u>Proposal:</u> Conversion and extension of existing redundant barn to residential dwelling with variation of condition 2 of decision PA21/03179 dated 24/06/2021. Support for this application was proposed by Cllr. Appleby-Tremain, seconded by Cllr. Hardcastle with the recommendation it be for permanent residential use. Carried unanimously.</p> <p><u>Application:</u> PA22/09679. <u>Location:</u> Menadue Management Trust Menadue Farm Trenale Tintagel Cornwall PL34 0HR <u>Proposal:</u> Provision of Mobile Home as residential manager's accommodation (Temporary Period 2 years) Support for this application was proposed by Cllr. Brooks, seconded by Cllr. Dyer and carried unanimously.</p> <p><u>Application:</u> PA22/10550. <u>Location:</u> Prince of Wales Quarry, Sanding Road, Tintagel. <u>Proposal:</u> Change of use of part of former quarry to allow tourists use comprising: main reception building including kitchen, toilet facilities and shower; 4 cabins; tipi camping field with plots for 4 tipis (summer use only) Danish cabin bunk-house; water treatment plant and new barn providing storage for plant and machinery for site maintenance. It was agreed that a site visit be made on Sunday, 15<sup>th</sup> January, by the Planning Committee, thereafter a decision to be conveyed to the Clerk.</p> <p><b>Planning Decisions Received: Approved / Refused.</b></p>	
393/1 2023	<p><u>Application:</u> PA22/09289. APPROVED. <u>Location:</u> Prince Of Wales Quarry Sanding Road Tintagel Cornwall PL34 0HH <u>Proposal:</u> Change of use of part of an existing industrial unit to C3 dwelling, to create a live/work provision, and the external renovation of the existing industrial building.</p>	
394/1 2023	<p><b>Finance Report: 11<sup>th</sup> January 2023.</b> It was RESOLVED to adopt the Finance Report as above including budget v actual, expenditure to date, authorise payments of accounts outstanding in the sum of £5647.91 and to agree the bank reconciliation so presented. These accounts had been scrutinised by two Councillors prior to the meeting. Cllr. Hardcastle proposed acceptance of the Finance Report, seconded by Cllr. Appleby-Tremain and agreed unanimously.</p>	
395/1 2023	<p><b>Coronation Mugs:</b> It was agreed that Coronation of King Charles III be marked by the presentation of commemorative mugs to the children of Primary school age, resident in the parish. Councillors were shown example of mugs supplied by Clerks and Councils Direct.</p>	

Clerk to  
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<p>396/1 2023</p>	<p>Standing Orders were now suspended to receive a suggestion from a member of the public who felt that a local potter should be engaged to design and produce a suitable mug for this purpose. Standing Orders now re-applied. It was agreed this item be left 'on the table' for the next meeting by which time Cllr. Hardcastle would have spoken to a local potter and conveyed information on the viability of this enterprise to the Clerk.</p> <p><b>Co-option of person wishing to join this Council:</b> As no persons wishing for co-option were present at this meeting, this item carried over to the February meeting.</p>	<p>Cllr. Hardcastle.</p>
<p>397/1 2023</p>	<p><b>Social Media:</b> The Clerk was instructed to speak with SeaDog IT to ascertain if a suitable platform could be put in place to provide a secure Facebook page for use by this Council. For the next agenda.</p>	<p>Clerk.</p>
<p>398/1 2023</p>	<p><b>Tintagel Visitor Centre / Community Hub:</b> Cllr. Wilderspin outlined the main points of the meeting held with the working group to carry this project forward into the coming season. He put the Community Hub Co-ordinator job specification before Councillors for approval. Two minor changes were suggested. The deadline for receipt of applications be moved to 5<sup>th</sup> February and interviews be held between 9<sup>th</sup> and 10<sup>th</sup> February. Cllr. Dyer proposed acceptance of these changes, seconded by Cllr. Hardcastle and agreed unanimously. Clerk to display on noticeboards and website as soon as possible. Also investigate inclusion of this job advert on the Job Centre portal. Cllr. Wilderspin to supply application forms for co-ordinator post to Clerk for distribution to interested parties.</p>	<p>Clerk.  Cllr. Wilderspin</p>
<p>399/1 2023</p>	<p><b>Sub-Committees / Working Groups:</b> Members and Terms of Reference: Cllr. Lyle felt that as he, as Chairman, was at liberty to attend all sub-committee meeting, he should not be named as a committee member. Rather, that position should be taken up by one of the Councillors. To this end the committee structure was re-set as follows: Finance: Cllrs. Hardcastle, Wilderspin and Bielby. Staffing: Cllrs. Appleby-Tremain, Wilderspin, Dyer, Brooks. Assets: Cllrs. Appleby-Tremain, Dyer, Brooks, Coshall, Wilderspin. Open Spaces: Cllrs. Lyle, Wilderspin, Applby-Tremain, Calcutt. (No change) Policy: Cllrs. Bielby, Wilderspin, Lyle, Brooks. It was pointed out that each of these sub-committees should now meet and elect a Chairman. Clerk to be present at all sub-committee meetings and take Minutes. The Working Groups were free to meet at any time in a less formal atmosphere and report back to Full Council their suggestions.</p>	
<p>400/1</p>	<p><b>Tintagel Brochure:</b> Discussion ensued as to whether an up to date</p>	

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2023	<p>brochure should be printed or an information sheet in another format should be commissioned. It was noted that the printers of the existing brochure would charge £700 for the Rights if this Council were to have a new edition printed elsewhere.</p> <p>Standing Orders were suspended to received information from a member of the public, on the number of brochures handed out to visitors in the course of a typical year. Information received that it probably ran to several thousand.</p> <p>Standing Orders re-applied.</p> <p>Cllr. Bielby proposed the brochure, in its current form, be discontinued and a new information sheet be designed in an A5 format. This was seconded by Cllr. Hardcastle and agreed by all.</p> <p>Cllr. Appleby-Tremain offered to investigate the cost of producing an eco-friendly information sheet showing a map of the Parish and including advertising space for local businesses.</p>	<p>Cllr. Appleby- Tremain.</p>	
401/1 2023	<p><b>Clerk's Report:</b> The Clerk reported that Lloyds Bank had made a series of errors involving her Authentication Card causing her to be unable to pay suppliers for services rendered. These errors had finally been resolved and by way of recompense Lloyds had deposited £90 into this Council's account.</p> <p>The problems encountered with condensation in Trevena Square public toilets was mainly due to a combination of the extremely cold weather at the time and the lack of regular maintenance to the building. Repairs had now been carried out by a local builder who was thanked for his prompt attention to the problem.</p> <p><b>Matters of Public Interest / Date of next meetings:</b> 1<sup>st</sup> February 2023.</p>		
402/1 2023	<p>There being no further business, the Chairman closed the meeting at 20:30.</p>		