

TINTAGEL PARISH COUNCIL

Annual Meeting of Council -3rd May 2023.

Minutes of the meeting of the Council held on the above date

Ref	Item	Action
466/5 2023	<p>Persons present / apologies: Cllr. R. Lyle, Chairman, Cllr. C. Wilderspin, Cllr. J. Brooks, Cllr. D. Bielby, Cllr. N. Appleby-Tremain, Cllr. A. Jenny, Cllr. M. Dyer, Cllr. Z. Coshall, Cllr. M. Calcutt.</p> <p>9 Members of the public. In attendance: S. Theobald, Clerk and Minute taker. M. Sturgess, Hub co-ordinator. Could be used to 'stream' events Apologies: Cornwall Councillor D. Fairman.</p> <p>Declarations and Dispensations: Cllr. Lyle declared an interest on PA23/03140. There were no other declarations or dispensations applied for.</p>	
467/5 2023	<p>Chairman's opening remarks: Cllr. Lyle offered condolences to Cllr. Brooks following the death of a family member, and to the family of John Stratton, who passed away on Tuesday, 2nd May.</p> <p>Cllr. Lyle thanked the Councillors who had worked together at the time of Her Majesty's death to carry out 'Operation London Bridge' as required by statute. He said that reading the proclamation had been a very moving and memorable experience.</p> <p>Cllr. Lyle was proud of the way the Council had performed over the past year to resolve the problems of the past, he looked forward to moving ahead in the coming year. It was noted that a budget had been put in place for which applications for grants could be considered.</p>	
468/5 2023	<p>Public Participation: One member of the public wished it be known that she would be happy to answer any questions Members might have on PA23/03140. The second speaker suggested the introduction of a wide screen TV in the hub upon which to 'stream' events could be popular with members of the public.</p>	
469/5 2023	<p>Cornwall Councillor's Report: None at this time.</p>	

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470/5 2023	<p>Election of Chairman: Cllr. Dyer nominated Cllr. Lyle, seconded by Cllr. Appleby-Tremain.</p> <p>Cllr. Wilderspin was nominated by Cllr. Bielby, seconded by Cllr. Brooks. Both nominations were accepted. Councillors opted for vote by show of hands. Outcome of the vote taken: 4 votes for Cllr. Lyle, 5 votes for Cllr. Wilderspin. Cllr. Wilderspin was duly elected to serve as Chairman in the coming year.</p>	
471/5 2023	<p>Election of Vice Chairman: Cllr. Lyle nominated Cllr. Brooks, seconded by Cllr. Bielby. Cllr. Brooks accepted the nomination. Agreed unanimously.</p>	
472/5 2023	<p>Meeting of Council, Minutes of the meeting held on 7th April 2023.</p> <p>It was RESOLVED to accept the Minutes of the meeting as above, being previously circulated, and taken as read, to be a true record of the business discussed. Proposed by Cllr. Lyle, seconded by Cllr. Dyer and agreed with one abstention (Councillor absent from meeting) There were no matters arising.</p>	
473/5 2023	<p>Planning applications for consultation:</p> <p><u>Application:</u> PA23/03041. <u>Location:</u> Furze Park Fosters Lane Tintagel Cornwall PL34 0BT <u>Proposal:</u> Single-storey front and rear extensions, new roof and external alterations. Cllr. Lyle proposed support for this application. Seconded by Cllr. Jenny and agreed unanimously.</p> <p><u>Application:</u> PA23/01142 <u>Location:</u> 1, Knights Close, Tintagel. ODR <u>Proposal:</u> Demolition of existing conservatory extension and construction of a new single storey extension to create additional living area. Cllr. Brooks proposed support for this application, seconded by Cllr. Appleby-Tremain and agreed unanimously.</p> <p><u>Application:</u> PA23/03085. <u>Location:</u> Camelot Flats Castle View Tintagel Cornwall PL34 0DH <u>Proposal:</u> Demolition and removal of the existing building complex on land at, and opposite 1 to 6 Camelot Flats, and the erection of a replacement building with 6no two bedroom flats with 9 no car parking spaces, refuse and recycling bins enclosure with variation of condition 2 in respect of decision PA20/06557 dated 8.12.20. Councillors opted to study this application further.</p> <p><u>Application:</u> PA23/03140 <u>Location:</u> Atlantic View Hotel Treknow Tintagel Cornwall PL34 0EJ <u>Proposal:</u> Erection of 2 No detached residential dwellings and associated access with variation of condition 2 in respect of decision notice PA22/05756 dated 23.09.22</p>	

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	<p>Cllr. Jenny proposed support, Cllr. Dyer seconded, agreed with one abstention.</p> <p><u>Application:</u> PA23/03466 <u>Proposal:</u> Side and rear single storey extensions <u>Location:</u> The Manse Bossiney Road Tintagel Cornwall. Cllr. Jenny proposed support for this application, seconded by Cllr. Brooks, agreed unanimously.</p> <p>Planning Decisions Received: Approved / Refused. <u>Application:</u> PA23/00510 APPROVED <u>Location:</u> Leylands Bossiney Road Tintagel Cornwall PL34 0AG <u>Proposal:</u> Proposed single-storey extension.</p> <p><u>Application:</u> PA23/00137 APPROVED <u>Location:</u> 25 Westground Way Bossiney Tintagel Cornwall PL34 0BH <u>Proposal:</u> Rear extension and internal alterations</p> <p><u>Application:</u> PA22/10550. APPROVED. <u>Location:</u> Prince of Wales Quarry, Sanding Road, Tintagel. <u>Proposal:</u> Change of use of part of the former quarry to allow tourist use comprising: main reception building including kitchen, toilet and shower facilities; 4no. cabins; Tipi camping field with plots for 4no. tipis (summer use only), danish cabin bunk house; water treatment plant and new barn providing storage for plant and machinery for site maintenance.</p> <p><u>Application:</u> PA23/01633 APPROVED <u>Location:</u> Camelot Castle Hotel Atlantic Road Tintagel Cornwall PL34 0DQ <u>Proposal:</u> Listed Building Consent for proposed roof repairs, together with associated works.</p>	
474/5 2023	<p>Finance Report: 3rd May 2023: It was RESOLVED to adopt the Finance Report as above including budget v actual, expenditure to date, and authorise payment of accounts outstanding in the sum of £14371.61 and to agree the bank reconciliation so presented. Cllr. Bielby proposed adoption of this financial report, seconded by Cllr. Dyer and agreed unanimously.</p>	
475/5 2023	<p>Co-option of Councillor: To RECEIVE presentation from persons wishing to be co-opted onto this Council, and elect the persons to serve. One person sought to be co-opted onto this council. Following a presentation by the applicant Cllr. Dyer proposed this person be co-opted, seconded by Cllr. Jenny. A show of hands resulted in 3 for the proposal with 4 against. Proposal therefore not carried.</p>	

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477/5 2023	<p>Tintagel Visitor Centre / Community Hub: To RESOLVE to agree the following.</p> <ol style="list-style-type: none">1. To AGREE upon the purchase of a Microwave. Proposal to agree to purchase a microwave put by Cllr. Coshall, seconded by Cllr. Brooks, agreed unanimously.2. To AGREE the TVC/Hub should be sales by Cash and Card or Card only. Cllr. Dyer proposed sales be cash or card, seconded by Cllr. Bielby. Cllr. Brooks proposed sales by card only, seconded by Cllr. Lyle. On a show of hands it was agreed by 5 votes to 3 that sales be cash or card.3. To AGREE to set the commission rate for sales in TVC/Hub. Carried forward to next meeting.4. To AGREE the budget for stock purchase as recommended by the Finance Committee. Carried forward to next meeting.5. To AGREE hire charges for the Hub as recommended by the Finance Committee. Cllr. Coshall proposed that the hire for professional bodies be set at £10 per hour, charities £5 per hour, seconded by Cllr. Appleby-Tremain, agreed unanimously.6. To AGREE terms of reference for Volunteer working. Carried forward to next meeting.7. To AGREE to set up a working group for the day to day operation of TVC. Cllr. Bielby proposed a working group (to include M. Sturgess) be set up, seconded by Cllr. Appleby-Tremain and agreed unanimously.8. To AGREE opening hours of TVC as recommended by the Assets Committee. Cllr Brooks proposed the opening hours be split into two shifts i.e 10am-1pm and 1pm-4pm. This was seconded by Cllr. Appleby-Tremain and agreed unanimously.9. To CONSIDER the purchase of extra chairs for the Hub. Carried over to next meeting. Cllr. Coshall to inspect the condition of the chairs being offered to this Council.10. To AGREE the purchase of display screens. Cllr. Lyle proposed the purchase of one 7 panel Mobile Display Screen, seconded by Cllr. Coshall. By a show of hands the proposal was carried by 6 votes to 2, with 2 abstentions.11. To AGREE the numbers of key holders required. Currently there are 5 sets of keys for the TVC / Hub held by Cllrs. Lyle, Wilderspin, Appleby-Tremain, S. Theobald, M. Sturgess. It was proposed by Cllr. Coshall, seconded by Cllr. Lyle that the status quo be maintained.12. To AGREE the sale price of Coronation mugs. Cllr. Dyer proposed a retail price of £9.95, seconded by Cllr. Jenny. Agreed unanimously.	Agenda Agenda Agenda Agenda ZC
478/5 2023	<p>Correspondence: All relevant correspondence had been sent to Councillors via e-mail.</p>	
479/5 2023	<p>Tintagel Brochure: Cllr. Appleby-Tremain reported that the new brochure was finished and ready for distribution. It was her opinion that as Councillors had seen it, and approved its content, it was too late to effect any changes should any alterations be called for.</p>	
480/5 2023	<p>Bossiney Toilets: A report awaited at next meeting.</p>	Agenda

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481/5 2023	<p>Clerk’s Report: The Clerk sought approval for the organisation ‘Dark Gathering’ be permitted to hold an event in Tintagel on Saturday, 28th October 2023. Cllr. Coshall proposed this permission be granted. This was seconded by Cllr. Appleby-Tremain and agreed unanimously.</p> <p>A request had been received from Churches Together to hold a service in Trevena Square on Sunday, 9th July 2023 to mark Sea Sunday. All were in favour of this.</p> <p>It was proposed by Cllr. Appleby-Tremain that a tree should be planted to commemorate the Coronation of King Charles III. She suggested it be planted in the grass area below Trevena Square. This was seconded by Cllr. Calcutt and agreed.</p> <p>The Clerk reported that the public toilet entry systems at Trevena Square and the Visitor Centre had been serviced and were now in full working order. The door to the Visitor Centre had been repaired with a new Control Unit fitted and was in full working order. Permission had been granted to place a noticeboard in Treknow but its positioning was not yet clear.</p>	Agenda
482/5 2023	<p>Proposed Rules for Short Term Lets: Owing to lack of time it was agreed to carry this item over to the next meeting.</p>	
483/5 2023	<p>Matters of Public Interest / Items for next meeting: As listed above.</p> <p>Date of next meeting: 7th June 2023.</p> <p>There being no further business, the meeting closed at 8.45pm.</p>	