

TINTAGEL PARISH COUNCIL

Council Meeting – 7th June 2023

Minutes of the meeting of Full Council held on the above date.

Ref	Item	Action
484/6 2023	<p>Persons Present: Cllr. J. Brooks, Vice Chairman, Cllr. D. Bielby, Cllr. M. Dyer, Cllr. A. Jenny, Cllr. R. Lyle, Cllr. Z. Coshall. Cllr. C. Wilderspin, Chairman. (7:52) Cornwall Councillor D. Fairman.</p> <p>Apologies: Cllr. N. Appleby-Tremain, Cllr. G. Hardcastle.</p> <p>9 Members of the public. In attendance: S. Theobald, Clerk and Minute taker. M. Sturgess. Community Hub co-ordinator.</p>	
485/6 2023	<p>Declarations of Interest / Dispensations applied for: Cllr. R. Lyle on Item 12, EDF Energy account.</p>	
486/6 2023	<p>Chairman's opening remarks: Cllr. Brooks took the Chair and welcomed all present to the meeting.</p>	
487/6 2023	<p>Public Participation: The first speaker expressed concern over the obstruction of a section of Public Footpath at Trebarwith Strand. They reported that a fence had been erected cutting off access to the riverside walk. Cllr. Fairman was of the opinion that land ownership at this location was uncertain but he did agree to seek clarification from Cornwall Council, Highways and / or Countryside Access.</p> <p>The next speaker raised the concerns of residents in Treknow over a planning application granted approval in September 2022 under application number PA22/06520. In their opinion, so large is the completed build that it overhangs the highway and is out of keeping with surrounding properties. A letter had been sent from the affected residents to the Planning Department but no reply had so far been received. The speaker sought the support of this Council to further their concerns.</p> <p>The final speaker requested this Council to take an active part in a plan to preserve trees at risk from Ash Die Back. It was suggested she put forward a management plan for discussion at the next meeting of Council.</p>	

TINTAGEL PARISH COUNCIL

Council Meeting – 7th June 2023

488/6 2023	<p>Cornwall Councillor's Report: Cllr. Fairman updated Councillors on the progress being made for the devolution of Trebarwith Strand Public Toilets to this Council. The Tenancy at Will had been issued, a full report on repairs and upgrading had been produced, and the sum agreed by all parties for management this summer season had been passed for payment.</p>	
489/6 2023	<p>Standing Orders now applied.</p> <p>Meeting of Council: 3rd May 2023. It was RESOLVED to accept the Minutes of the meeting as above, being previously circulated, and taken as read, to be a true record of the business discussed with one amendment. The vote at 470/5/2023 should read Cllr. Lyle 3 votes, Cllr. Wilderspin 5 votes Proposed by Cllr. Lyle, seconded by Cllr. Dyer. Agreed unanimously.</p>	
490/6 2023	<p>Planning Applications for consultation:</p> <p><u>Application:</u> PA23/03601. <u>Location:</u> Garage/Store, South Of Yellow Cottage Trebarwith Strand Tintagel Cornwall <u>Proposal:</u> Proposed re-development of former garage/store to a retail outlet. Cllr. Jenny proposed support for this application, seconded by Cllr. Bielby. On a show of hands the proposal was passed by 3 votes for support, 2 objection, and 1 abstention.</p> <p><u>Application:</u> PA23/03659. <u>Location:</u> Fontervault Cottage Vicarage Hill Tintagel Cornwall PL34 0DJ <u>Proposal:</u> Listed Building Consent for replacement roof to gatehouse and replacement windows and doors to Cottage and Gate House. Cllr. Brooks proposed support for this application, seconded by Cllr. Dyer and agreed unanimously.</p> <p><u>Application:</u> PA23/03667. <u>Location:</u> Land North West Of Chybryn Trethevy Tintagel Cornwall. <u>Proposal:</u> Reserved matters application for appearance, landscaping layout and scale (details following outline consent PA21/10490 dated 18.02.2022 for erection of up to three dwellings) Cllr. Lyle proposed support for this application, seconded by Cllr. Brooks and agreed unanimously.</p> <p><u>Application:</u> PA23/03943. <u>Location:</u> Atlantic View Hotel Treknow Tintagel Cornwall PL34 0EJ <u>Proposal:</u> Erection of 2 No detached dwellings and associated access with variation of condition 2 in respect of decision PA22/05756 dated 23.09.22. There were no objections to this variation.</p>	

TINTAGEL PARISH COUNCIL

Council Meeting – 7th June 2023

<p>491/6 2023</p>	<p>Planning Decisions Received: Approved / Refused.</p> <p><u>Application:</u> PA23/01142 APPROVED <u>Location:</u> 1 Knights Close Tintagel Cornwall PL34 ODR <u>Proposal:</u> Demolition of existing conservatory extension and construction of a new single- story extension to create additional living area.</p> <p><u>Application:</u> PA21/04758 APPROVED <u>Location:</u> Kingsway Farm Trenale Tintagel Cornwall PL34 OHP <u>Proposal:</u> It is proposed to construct a new agricultural building for the housing of livestock on existing agricultural land.</p> <p><u>Application:</u> PA23/03041. APPROVED <u>Location:</u> Furze Park Fosters Lane Tintagel Cornwall PL34 OBT <u>Proposal:</u> Single-storey front and rear extensions, new roof and external alterations</p> <p><u>Application:</u> PA23/01026. WITHDRAWN <u>Location:</u> Land South Of Cornwall Hospice Care Fore Street Tintagel Cornwall <u>Proposal:</u> Demolition of existing single-storey garage and erection of detached dwelling</p> <p><u>Application:</u> PA23/02156. APPROVED <u>Location:</u> Land At Climos Yard Tregatta Tintagel PL34 ODX <u>Proposal:</u> Reserved matters application for scale, appearance, landscape and layout for 2 dwellings following outline consent PA20/10153 dated 27.01.2021.</p>	
<p>492/6 2023</p>	<p>Finance Report: 7th June 2023: It was RESOLVED to adopt the Finance Report as above including budget v actual, expenditure to date, authorise payment of accounts outstanding in the sum of £15007.40 and agree the bank reconciliation so presented. These accounts had been scrutinised by two Councillors prior to the meeting. Cllr. Coshall proposed acceptance of these accounts. Seconded by Cllr. Lyle and agreed unanimously.</p>	
<p>493/6 2023</p>	<p>Annual Governance Statement: Proposed by Cllr. Brooks that this Statement be approved, seconded by Cllr. Bielby and agreed unanimously.</p>	
<p>494/6 2023</p>	<p>Accounting Statement: Proposed by Cllr. Lyle that this Accounting Statement be approved, seconded by Cllr. Brooks and agreed unanimously.</p>	
<p>495/6 2023</p>	<p>Outstanding Account: EDF Energy: A demand for payment of this account, outstanding since January 2023, had been received from Debt Collection Agency Flint Bishop. As the newly formed Christmas Lights Committee had no funds in hand to settle this debt it was considered incumbent upon this</p>	

TINTAGEL PARISH COUNCIL

Council Meeting – 7th June 2023

	<p>Council to settle it forthwith. A proposal to pay the outstanding amount was put by Cllr. Bielby, seconded by Cllr. Dyer. On a show of hands the proposal was passed by 5 votes with 2 abstentions. Clerk to add this amount to the Schedule of Payments dated 7th June 2023.</p>	
496/6 2023	<p>Application for a Grant: Received from the Parochial Church Council of St Materiana Church, Tintagel a request for grant of £3000 for upkeep of the churchyard. Cllr. Lyle proposed payment in full for this request, seconded by Cllr. Dyer and agreed unanimously.</p>	
497/6 2023	<p>Councillor Vacancy: Ms. Imogen Groves presented to Council. Ms Groves said she had long held a wish to become a Councillor as she was interested in helping within the community and felt she could bring different skills to the table, and would enjoy becoming involved in Parish business. Cllr. Lyle proposed she be co-opted onto this Council, seconded by Cllr. Dyer and agreed unanimously. Ms Groves duly signed her Acceptance of Office and took her place at the table.</p>	
498/6 2023	<p>TVC /Community Hub: The Hub co-ordinator thanked those who had volunteered to open and close the building, thus giving her a break from her duties to attend to personal matters. M. Sturgess was pleased to report steady sales of the excellent crafts now in stock.</p> <p>A definite steady uptake in volunteers, who are all being placed with experienced volunteers to support and help with training.</p> <p>Sessions with Foundations for Work are really helping those who attend. We now have one lady who has been able to start her own business and we are carrying her stock at TVC.</p> <p>27th June will see basic first aid training delivered by First Aid in Focus, 2pm till 5pm. Its a free course and bookings are going fast.</p>	
499/6 2023	<p>Trebarwith Strand Toilets: The agreed sum of £6000 towards the running costs had now been received. A full survey of work needing to be carried out had been distributed to committee members. Cormac quote for this work awaited.</p>	
500/6 2023	<p>TVC / Community Hub Assets Committee recommendations: Following a meeting of the Assets Committee the following recommendations were put forward:</p> <ol style="list-style-type: none"> 1. Commission rate on sales. It was recommended that 15% be levied on all sales of local crafts. Cllr. Dyer proposed, seconded by Cllr. Bielby and agreed unanimously. 	

TINTAGEL PARISH COUNCIL

Council Meeting – 7th June 2023

	<p>2. Budget for stock purchases: It was the recommendation of the Assets Committee that £6000 be set aside. Cllr. Brooks proposed acceptance of this recommendation, seconded by Cllr. Dyer and agreed by 6 votes with one abstention.</p> <p>3. Terms of reference for volunteers: This item was ‘left on the table’ until draft policies had been studied.</p> <p>4. Purchase of chairs for Hub: It was proposed by Cllr. Dyer, seconded by Cllr. Coshall that an initial order for 6 chairs be placed by the Clerk. Agreed unanimously.</p>	Clerk.
501/6 2023	Christmas Lights / Carnival: This item held over to next meeting.	Agenda.
502/6 2023	<p>Clerk’s Report: It was reported that a quote to glaze the two fire doors to the consultation rooms had been received. At a cost of £612 it was proposed by Cllr. Wilderspin, seconded by Cllr. Brooks that North Cornwall Glazing Ltd be asked to do this work. The Clerk requested the number of Coronation mugs gifted to school children be notified to her. VAT could be claimed back on sales of these mugs but not on those gifted.</p> <p>In order to transfer funds from the NS&I account it would be necessary to ascertain who the current signatories are. Clerk to enquire of past Councillors.</p> <p>It was noted that the inaugural meeting of the newly formed Area Partnership would be held on 21st June, 17:30-19:30 at Chy Trevail, Bodmin. Cllr. Coshall would attend to represent this Council.</p> <p>Councillor’s attention was drawn to a closure of Vicarage Hill for South West Water from 12th to 16th June, 24 hours.</p>	Clerk.
503/6 2023	Noticeboard for Treknow: Confirmation awaited as to position. Clerk to liaise with C. Coupe and inform our Maintenance Contractor.	Clerk.
504/6 2023	Traffic Speed: A complaint about the number of vehicles exceeding the 20mph speed limit through parts of Tintagel had been received. Research to be carried out into a. Flashing warning signs b. Setting up a Speed Watch team of volunteers. For next agenda.	All Cllrs.
505/6 2023	TVC Opening Hours: This visitor centre would open 10am to 2pm so long as 2 volunteers were available to cover the shifts.	
506/6 2023	Proposed rules for Short Term Lets: This was not debated as the consultation period ran from 12 th April to 7 th June, and was therefore out of time.	
507/6 2023	<p>Matters of Public Interest / Date of next meeting: 5th July 2023.</p> <p>TMPFA Grant request. There being no further business, the meeting closed at 21:10.</p>	

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