

# TINTAGEL PARISH COUNCIL

## Meeting of Full Council – 5<sup>th</sup> July 2023

Minutes of the meeting of Full Council held on the above date.

Ref	Item	Action
508/7 2023	<p><b>Persons Present:</b> Cllr. C. Wilderspin, Chairman, Cllr. J. Brooks, Cllr. M. Dyer Cllr. A. Jenny, Cllr. R. Lyle, Cllr. Z. Coshall., Cllr. G. Hardcastle, Cllr. I. Groves</p> <p><b>Apologies:</b> Cllr. N. Appleby-Tremain, Cllr. D. Bielby, Cllr. M. Calcutt. Cornwall Councillor D. Fairman.</p> <p>5 Members of the public.</p> <p><b>In attendance:</b> S. Theobald, Clerk and Minute taker. M. Sturgess. Community Hub co-ordinator.</p>	
509/7 2023	<p><b>Declarations of Interest / Dispensations applied for:</b> Cllr. R. Lyle on Item 15, Christmas Lights, Cllr. M. Dyer, Item 7 Planning, Cllr. Z. Coshall Item 10 Grant applications.</p>	
510/7 2023	<p><b>Chairman's opening remarks:</b> Cllr. Wilderspin welcomed all present to the meeting.</p>	
511/7 2023	<p><b>Public Participation:</b> No comments were made.</p>	
512/7 2023	<p><b>Cornwall Councillor's Report:</b> In the absence of Cllr. Fairman there was no report at this time.</p> <p><b>Standing Orders now applied.</b></p>	
513/7 2023	<p><b>Meeting of Council: 7<sup>th</sup> June 2023.</b> It was RESOLVED to accept the Minutes of the meeting as above, being previously circulated, and taken as read, to be a true record of the business discussed. A proposal to accept these Minutes as a true record was put by Cllr. Lyle, seconded by Cllr. Dyer and agreed unanimously.</p>	

Parish Clerk: S. Theobald  
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514/7 2023	<p><b>Planning Applications for consultation:</b></p> <p><u>Application:</u> PA23/04718 <u>Proposal:</u> Renovation of Coach House to provide community foodbank space. <u>Location:</u> Methodist Church Bossiney Road Tintagel Cornwall Cllr. Jenny proposed support for this application, seconded by Cllr. Coshall, agreed with one abstention.</p> <p><u>Application:</u> PA23/05072 <u>Proposal:</u> Non-material amendment to decision PA21/11781 dated 18.02.2022 to lower the cill of the first floor pair of windows on west elevation and to remove central mullion from first floor window on west elevation. <u>Location:</u> Cliff Cottage Treknow Tintagel Cornwall PL34 0EN Cllr. Brooks proposed support for this application, seconded by Cllr. Lyle and agreed unanimously.</p>	
515/7 2023	<p><b>Planning Decisions Received:</b> Approved / Refused.</p> <p><u>Application:</u> PA23/03085      APPROVED <u>Location:</u> Camelot Flats Castle View Tintagel Cornwall PL34 0DH <u>Proposal:</u> Demolition and removal of the existing building complex on land at, and opposite 1 to 6 Camelot Flats, and the erection of a replacement building with 6 two bedroom flats with 9 car parking spaces, refuse and recycling bins enclosure with variation of condition 2 in respect of decision PA20/06557 dated 08.12.20.</p> <p><u>Application:</u> PA23/03140      APPROVED <u>Location:</u> Atlantic View Hotel Treknow Tintagel Cornwall PL34 0EJ <u>Proposal:</u> Erection of 2 detached residential dwellings and associated access with variation of condition 2 in respect of decision notice PA22/05756 dated 23.09.22.</p> <p><u>Application:</u> PA23/03248      APPROVED <u>Location:</u> Beechgrove Molesworth Street Tintagel Cornwall PL34 0BZ <u>Proposal:</u> Proposed construction of 2 No vehicular parking space and associated works to drop the road kerbs as required to the rear of Beechgrove</p> <p><u>Application:</u> PA23/00165/PRE      Closed - advice given <u>Location:</u> Trewinnick Farm Trewinnick Tintagel Cornwall PL34 0HL <u>Proposal:</u> Pre application advice to rejuvenate an existing farmstead through renovations of the existing tired building stock, demolition of poorly built structures, some energy efficient and sustainable newbuild structures including a new-build family home along with landscape design and planning throughout the 44 acre site. The built proposals include: Conversion of the existing farmhouse into short-term holiday let accommodation, building a new single storey energy efficient house, change of use of some agricultural land for</p>	

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	<p>glamping with toilet and shower provisions, change of use of a barn in to a multifunctional retreat venue with extensions and renovation, extension of existing barn to include store and greenhouse, demolition of poorly built existing barn and indoor pool structure, proposed replacement of indoor pool structure with an outdoor pool, new-build sauna and treatment building, replacement of existing caravan with volunteer accommodation of approx the same footprint, creation of flexible covered out door spaces (eg. a yurt or similar) continued use of bus as holiday accommodation, landscaping and parking provisions.</p> <p><u>Application:</u> PA23/3087 APPROVED. <u>Location:</u> 2, Glen House and Glen View, Trebarwith Strand, Tintagel. PL34 0HB. <u>Proposal:</u> Retrospective sub division of existing residential dwelling into 2 residential dwellings.</p> <p><u>Application:</u> PA23/03466. APPROVED. <u>Location:</u> The Manse, Bossiney Road, Tintagel. PL34 0AJ <u>Proposal:</u> Side and rear single storey extensions.</p>	
516/7 2023	<p><b>Finance Report: 5<sup>th</sup> July 2023:</b> To <b>RESOLVE</b> to adopt the Finance Report as above including budget v actual, expenditure to date, authorise payment of accounts outstanding in the sum of £10,138.78 and agree the bank reconciliation so presented. These accounts had been scrutinised by two Councillors prior to the meeting. A proposal to accept these accounts was put by Cllr. Brooks, seconded by Cllr. Lyle and agreed unanimously.</p>	
517/7 2023	<p><b>Grant Application:</b> As the grant application from Tintagel FC had not thus far been received it was agreed this item be carried over to the next meeting.</p>	
518/7 2023	<p><b>Traffic Speed:</b> As no budget had been set in the current financial year for the installation of speed cameras it was proposed by Cllr. Lyle, seconded by Cllr. Brooks, that this item be debated again in six months time. This was agreed unanimously.</p>	
519/7 2023	<p><b>Trees for Tintagel:</b> A proposal had been received from a resident seeking this Council's support for The Forest for Cornwall initiative. Although fully supportive of her vision this Council does not own land of sufficient size to accommodate the planting of numerous trees. Cllr. Coshall proposed, seconded by Cllr. Lyle that this Council suggest she goes out to public consultation which hopefully, would attract the attention of a landowner willing to offer a parcel of land of sufficient size to further The Forest for Cornwall campaign. Cllr. Coshall's proposal was agreed by all.</p>	
520/7 2023	<p><b>Correspondence:</b> All relevant correspondence had been sent to Councillors via e-mail.</p>	

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521/7 2023	<p><b>TVC / Community Hub Report:</b> M. Sturgess reported the cake sale raised £320 for Christmas lights committee.</p> <p>Bookings for use of Hub: Community Energy Plus – September. NHS Community Conversations – September. Pegasus Men’s Mental Health CIC due to start in a few weeks time, this will be a long term booking.</p> <p>A set of historical photographs had been donated to TVC/Hub by the Old School Rooms. These were gratefully received and will be on permanent display.</p> <p>A volunteers meeting had been held on Wednesday, 5<sup>th</sup> July from which came some constructive ideas from members.</p>
522/7 2023	<p><b>Christmas Lights / Carnival: To AGREE the terms of reference.</b></p> <p>It was proposed by Cllr. Brooks, seconded by Cllr. Groves that all financing of any Christmas Lights displays in the village be the responsibility of the Christmas Lights Committee. Funding should come from fund raising activities, grant applications to Council and public bodies (awards will be at the discretion of the Council and / or public body) and voluntary contributions. Agreed with one abstention.</p>
523/7 2023	<p><b>Trebarwith Strand Public Toilets:</b> It was noted that a contribution to offset the cleaning costs had been received from Cornwall Council. A schedule of remedial works required had been drawn up by an architect employed by Cornwall Council, and costings for the work required sought from Cormac. Another meeting with Roger Gates, Steve Knightley, Tintagel Parish Council, (Cllr. Wilderspin, Cllr. Lyle and the Clerk to attend) and Tintagel Surf Life Saving Club was planned for 7<sup>th</sup> July to move this project forward to full devolution from Cornwall Council to Tintagel Parish Council.</p>
524/7 2023	<p><b>Committee Structure:</b></p> <p>Cllr. Wilderspin proposed that the Assets Committee and Open Spaces Committee be amalgamated.</p> <p>Finance Committee should meet three times a year, and again in November to set the Precept for the following year.</p> <p>That Assets and Open spaces should meet nine times a year.</p> <p>That Staffing Committee should meet four times a year.</p> <p>That Policy Committee should meet once a year.</p> <p>These proposals were seconded by Cllr. Lyle. Agreed.</p> <p>Cllr. Dyer proposed that Cllr. Lyle join the Finance Committee, seconded by Cllr. Jenny. Agreed.</p> <p>Cllr. Brooks proposed that Cllrs. Lyle and Coshall join the Staffing Committee, seconded by Cllr. Groves. Agreed.</p> <p>Cllr. Hardcastle proposed that Cllr. Groves join the Assets and Open Spaces Committee, seconded by Cllr. Coshall. Agreed.</p> <p>Cllr. Coshall proposed that Cllr. Jenny join the Policy Committee. Agreed</p>

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<p>525/7 2023</p>	<p><b>Clerk's Report:</b> Acceptance of an offer from volunteers from the Parish to plant up hanging baskets for display in Trevena Square was proposed by Cllr. Hardcastle, seconded by Cllr. Coshall and agreed unanimously. It was noted that no acknowledgment had been received from Tintagel Parochial Church Council for receipt of the grant of £3000 made to them by this Council.</p> <p>The Clerk had been informed by The National Trust that dates would be offered to Councillors to meet with NT on Glebe Cliff to discuss ways of putting an end to overnight camping on the cliffs above Tintagel. Clerk to make further enquiries for an applicant wishing to place a bench in memory of her Mother and Daughter on the cliff above Trebarwith Strand. For next agenda.</p> <p>It was agreed the Clerk contact SeaDog IT reference unused .gov.uk addresses and domain renewal for tintagelvisitorcentre.com</p>	
<p>526/7 2023</p>	<p><b>Matters of Public Interest:</b> Cllr. Jenny asked if the computer in the Visitor Centre / Hub could be made compatible with other systems used by volunteer's tablets and phones? Cllr. Wilderspin to action.</p> <p><b>Date of next meeting: 6<sup>th</sup> September 2023</b></p> <p>The meeting closed at 8.15pm.</p> <p><b>Section 2. Closed session.</b> This session is held with the press and public being excluded from the meeting, in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for the following item of business on the grounds that it may involve the likely disclosure of confidential and exempt information.</p> <p>Staffing.</p> <p>Cllr. Wilderspin proposed this Council should now go into 'closed' session. This was seconded by Cllr. Lyle and agreed unanimously</p>	