

TINTAGEL PARISH COUNCIL

Council Meeting – 3rd April 2024.

673/4 2024	<p>Persons Present: Cllr. Z. Coshall, Cllr. M. Dyer, Cllr. N. Tremain, Cllr. I. Groves, Cllr. A. Jenny, Cllr. D. Bielby. Cwll. Cllr. D. Fairman.</p> <p>Apologies: Cllr. C. Wilderspin, Chairman, Cllr. J. Brooks, Vice Chairman, Cllr. G. Hardcastle.</p> <p>In Attendance: S. Theobald, Clerk and Minute taker, M. Sturgess. 8 Members of the public.</p> <p>In the absence of the Chairman and Vice Chairman, Cllr. Dyer nominated Cllr. Tremain to ‘take the Chair’ Cllr. Tremain declined. Cllr. Tremain nominated Cllr. Coshall to Chair this meeting, this nomination was seconded by Cllr. Bielby. By a unanimous vote Cllr. Coshall ‘took the Chair’.</p>	
674/4 2024	<p>Declarations of Interest / Dispensations applied for: None at this time.</p>	
675/4 2024	<p>Chairman’s opening remarks: Cllr. Coshall welcomed all to the meeting and asked that Councillors and members of the public bear with her in her new and unexpected roll as Chairman.</p>	
676/4 2024	<p>Public Participation: The first speaker asked if the complaint to this Council had moved any further forward. In the absence of Cllr. Wilderspin no update on progress was known at this time, but it was noted that three ‘Invitations to Tender’ for the floral display had gone out, and two quotes had been received. The speaker then voiced concern over the tardiness of reaching a resolution to this matter.</p> <p>The second speaker raised the concerns of residents over the proposed development of Headlands Caravan Park. The intention to site a large number of mobile homes, they felt, would put undue pressure on local services such as water, doctor’s surgery, sewage system, and lead to increased traffic in Atlantic Road and the lower part of the village. It was agreed this matter would be further discussed at Item 16 on the agenda. Cllr. Fairman informed the meeting that Headlands had an ‘Historic Permission’ dating back to 1951 for further development.</p>	
677/4 2024	<p>Cornwall Councillor’s Report: Cllr. Fairman was pleased to report that the Community Capacity Fund Grant had been successful, and that the next meeting of the Tintagel Housing Working Party would be held on 25th April at 7pm in Tintagel Visitor Centre. The Clerk reported that she had received an e-mail requesting that the letter of acceptance of the aforementioned grant be signed and sent to Cornwall Council.</p>	

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678/4 2024	<p>Minutes of the Meeting Full of Council 6th March 2024. It was RESOLVED to accept the Minutes of the meeting as above, being previously circulated, and taken as read, to be a true record of the business discussed.</p> <p>Cllr Coshall questioned whether the new member of staff had the title Visitor Centre Manager or Retail Assistant as named under reference 663/3 in these Minutes. The roll was advertised for a Retail Assistant. She further questioned if, by saying, the Clerk ‘had received no contact from Penmayn on 2nd December 2021’, did that mean she had received ‘a contact from the company on another day’? The Clerk reiterated that no such contact had been received by her from Penmayn on that, or any other, day.</p> <p>The first the Clerk had heard of the Seaweed Farm proposal had been via Radio Cornwall some 4 or 5 weeks prior to this meeting.</p> <p>A proposal to accept these Minutes as a true record was put by Cllr. Dyer, seconded by Cllr. Tremain and agreed by three votes with three abstentions for absence from the meeting.</p>	
679/4 2024	<p>To note any matters arising: None at this time.</p>	
680/4 2024	<p>Planning Applications for consultation: <u>Application:</u> PA24/01818 <u>Location:</u> Methodist Church Bossiney Road Tintagel Cornwall PL34 0AJ <u>Proposal:</u> Non Material Amendment (1) to Application No. PA23/04718 dated 11th August 2023 for Renovation of Coach House to provide community foodbank space, namely, north elevation glazing frame material not necessarily powder coated aluminium, glazed canopy over main entrance to satisfy Building Regulations, north elevation signage moved to allow for glazed canopy and bollards outside the main entrance to satisfy Building Regulations. Cllr. Coshall proposed support for this application, seconded by Cllr. Bielby and agreed with one abstention.</p>	
681/4 2024	<p>Planning Decisions Received: Approved / Refused. <u>Application:</u> PA24/00575 APPROVED <u>Location:</u> Mill Barn Trenouth Farm Delabole Cornwall PL33 9DE <u>Proposal:</u> Conversion of existing garage into annexe / holiday accommodation (re-submission of permission PA21/04542)</p> <p><u>Application:</u> PA24/01080 S52/S106 and discharge of condition apps. <u>Location:</u> Fontervault Cottage Vicarage Hill Tintagel Cornwall PL34 0DJ <u>Proposal:</u> Submission of details to discharge Condition 3 of Decision Notice PA23/03659 dated 10/07/2023</p>	

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682/4 2024	Finance Report to 3rd April 2024: To RESOLVE to adopt the Finance Report as above including budget v actual, expenditure to date, authorise payment of accounts outstanding to the value of £16654.85 and agree the bank reconciliation so presented. These accounts were not seen by Councillors prior to the meeting. Cllr. Dyer proposed adoption of the accounts so presented, seconded by Cllr. Groves and agreed unanimously.	
683/4 2024	Tintagel Visitor Centre / Community Hub: A successful volunteer welcome morning, new people have joined us and they all have their volunteer registration packs with new policies in place. In talks with Age UK to bring a 7 week ‘Step Into Wellness’ course which will likely begin in June. Registered the hub with the new Digital inclusion initiative with Cornwall Council, They will provide advice and support, and the computers. I'd like to thank Cllr Coshall, Jordan Wills and Caz, our volunteer, for the help and support in getting TVC/Hub ready for 2024 season. A lot of hours have gone into training volunteers, deep cleaning and stocking up. Over the coming weeks the Hub will become more defined within TVC to give more focus to it's identity. We have begun work on Tintagel archives. Already two families have kindly given us copies of their family history, and we will be expanding the archives over the coming year.	
684/4 2024	Floral Displays: There was no further update on this. Left on table for next agenda.	AGENDA
685/4 2024	Staffing Committee: It was the recommendation of the Staffing committee that Ms. Julie Fairman be appointed Clerk and Responsible Finance Officer following the resignation of the current Clerk. Proposed by Cllr. Coshall, seconded by Cllr. Bielby and agreed unanimously. The incoming Clerk would ‘shadow’ the outgoing Clerk before handover on 1 st June 2024.	
686/4 2024	Committees: In the absence of Cllr. Wilderspin this item was ‘left on the table’ for the next agenda.	AGENDA.
687/4 2024	Grant applications: A request for a grant from this Council had been made by Tintagel Old Boys Football Club towards installation of floodlights on the Bossiney Road playing field. A sum of £400 was requested. Cllr. Jenny proposed that this grant be met in full, seconded by Cllr. Bielby and agreed unanimously. A further grant application had been received from The Coachhouse Hub requesting £500 to further the work of this organisation to help those in	

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	<p>need throughout the parish. Cllr. Bielby proposed this grant be paid in full, seconded by Cllr. Jenny and agreed unanimously. These two items of expenditure to be added to the schedule of payments for April.</p> <p>Standing Orders were suspended to allow a member of the public to speak on the next item.</p>	
688/4 2024	<p>Headlands Caravan Site: As no planning application nor consultation had been forthcoming for the proposed development of this site it was agreed that the owners, Turners Parks Group, be invited to attend the next meeting to explain exactly what development was planned.</p>	Clerk.
689/4 2024	<p>Bossiney Public Toilets: Left on table for next meeting. Recommendation of the assets Committee awaited.</p>	AGENDA.
690/4 2024	<p>Bossiney Beach: An enquiry had been sent by the Clerk to Countryside Services requesting an update on when repairs to the cliff face could be expected. The reply received said only that new warning signage was being put in place.</p> <p>Standing Orders were suspended to allow a member of the public to speak on this item.</p> <p>It was reported that no satisfactory safety fencing had been put in place and that local landowners were often unable to access their fields owing to cars parked in field gateways.</p> <p>Standing Orders were reinstated.</p>	
691/4 2024	<p>Port Isaac Bay Seaweed Farm: This item covered under reference 678/4 above. The Clerk refuted the accusation made at the meeting of 6th March that she had failed to respond to the consultation carried out by Penmayn.</p>	
692/4 2024	<p>Matters of Public Interest / Date of next meeting: Wednesday, 1st May 2024, Annual Parish Meeting at 6.30pm. Wednesday, 1st May 2024, Annual Meeting of Council at 7.30pm.</p> <p>There being no further business, Cllr. Coshall closed the meeting at 8.50pm.</p>	